

LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS

Minutes of Workshop Meeting held November 13, 2012

A workshop meeting of the Board of Supervisors of Lower Paxton Township was called to order at 6:07 p.m. by Vice-Chairman William C. Seeds, Sr., on the above date in the Lower Paxton Township Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present in addition to Mr. Seed were: William L. Hornung, and David B. Blain.

Also in attendance was George Wolfe, Township Manager; Steven Stine, Township Solicitor; Doug Kepler, Walter Shatto and Eileen Hoover, Koons Pool Swim Club; William Minsker and Polly Murphy, Linglestown Area Civic Association; PSD David Johnson; and Watson Fisher and Ted Robertson, SWAN.

Pledge of Allegiance

Mr. Blain led in the recitation of the Pledge of Allegiance.

Public Comment

Dorothy Hess explained that she and her husband Troy live at 102 Centerfield Drive in the Township; however they own a rental property located at 3800 Canterbury Road in Susquehanna Township. She noted that the adjacent property is located in Lower Paxton Township. She noted that she rented the property to excellent tenants who lived there for some time. She noted when Lower Paxton Township had a sewer issue on the neighboring property, where they replaced a sewer line in the easement, water started coming onto her property. She explained that the tenants were up to the knees in water and they handled the problem and got rid of it. She noted that she never heard anything about this, having done inspections of the property during the day when they were not home and they never mentioned it to her. She explained when those tenants moved this summer, they informed her that since the work was done next door, they started to have water issues. She noted that they told her that the drain must be kept open and provided to her a list of items to prevent the house from getting flooded. She noted that it took her two months to talk to the right people, and finally she talked to Bill Weaver.

Ms. Hess noted that Mr. Weaver and Mr. Mark Hilson met with she and her husband at their property and in the 25 years that she has lived in this Township she has never been so disappointed in dealing with Township, Mr. Hilson in particular. She noted that her husband, at that time asked Mr. Weaver to walk up to the property to see what was going on. She explained that Mr. Weaver stated that it was a shame that he didn't know about this when it was happening, as the project is closed at this time as staff could have done something about it while it was happening especially while all the equipment was on site. Ms. Hess noted that she stayed with Mr. Hilson. She explained that he had a bunch of diagrams and his attitude regarding the incident really bothered her. She noted that before they started to talk, he told her that you can't sue the Township, we didn't do anything wrong, we have hundreds and hundreds of people who are calling the Township all the time, complaining about water, noting that he had a employee dedicated to handling all these water complaints. She noted that he complained that everyone is pointing their finger at the Authority and that she was doing that as well. She noted that it really bothered her that after she discovered the water problem and then asked what could have caused it she found out that it was because of what had happened next door. She noted that she and her husband were not there to blame anyone, just trying to get help from the Township noting that the people that come to at the Township are our friends, they work for us and we are a partnership, and if she comes in with a problem they help her. She noted that it really bothered her.

Ms. Hess explained that her husband and Mr. Weaver came back from looking at the yard and she was making suggestions to Mr. Hilson; however he did not like her suggestions. She explained that if she had known that this work was going on at a property where she shared a property line, maybe she would have been alerted to the fact that she would know to watch out for certain things while the project was going on. She explained that Mr. Hilson actually snickered and looked at Mr. Weaver and said we are not going to do something like that. She noted that she and her husband were kind of surprised as it was not a good situation.

Ms. Hess noted that it was a fruitless meeting, with Mr. Hilson trying to cover his butt telling her all the reasons why he was not responsible for the things that happened and complaining about all the people who call into his office, to complain about things that they are doing. She suggested that it means to her that maybe the Authority is not operating in the correct

manner if it had to dedicate an employee to fielding hundreds of calls from people. She noted suggested that something isn't working right. She noted that he told her that the Township is not required to notify neighbors.

Ms. Hess explained that she thought that Lower Paxton Township did not just follow the requirements; that there are things that you do that are ethical, and the honest way to handle a situation. She noted that maybe it is not a requirement but she suggested that she should have been told about the work. She noted that the other thing was that Mr. Hilson stated that everything was done correctly and there were no modifications that needed to be made, and that her husband and she did not understand the process.

Ms. Hess noted that she took Mr. Weaver's letter; listing the contractor's name and tried to contact him as she thought he might be willing to fix the problem. She explained that she has not received a response from him yet. She noted that this was one of the things that her husband discussed with Mr. Weaver when he was on site; possibly putting some trees in the area that were low so they could suck up some of the water.

Mr. Seeds noted that none of the Board members are aware of this issue and he requested Mr. Wolfe to look into this. Mr. Wolfe noted that he would find out what is going on.

Ms. Hess noted that she called the contractor and he said if he had known he could have done something. She noted that she was really disappointed and she feels that Mr. Hilson needs a new job as he is tainted by how many complaints he has received. Mr. Seeds noted that Mr. Wolfe will look into this and get back to Mrs. Hess. Mr. Blain thanked Ms. Hess for her comments and for providing feedback on Township employees.

Request from Koons Park Swim Club for the Township to co-sign a loan providing for replacement of the roof on the Pool Bathhouse

Mr. Doug Kepler explained that he is present to represent the Koons Park Swim Club in its request to have the Board co-sign a loan. He noted that the Board previously asked him to design a five-year strategic plan for the pool. He noted that he provided an end of the year report for 2012 showing the source of revenues. He noted that page two showed the expenses for the 2012 season, including the non-reoccurring expenses that the pool elected to pay from the cash fund that provides for capital improvements. He noted that the swim club wanted to replace all three roofs this year; the two smaller roofs were finished, and he was in position to replace the

large bathhouse roof when the pool pump stopped working. He explained that a 5 horsepower pump had to be purchased and it cost \$8,200; using the cash that was to be used to replace the bathhouse roof. He explained that the roof has leaked since 2008 and it is now causing some structural damage to the building. He explained that they solicited three quotes and they accepted the lowest quote.

Mr. Kepler noted that page three contains a list of assets, cash on hand, and short and long term liabilities for the loan co-signed by the Township back in 2008. He noted that the Pool has paid both loans six months in advance. He explained that they approached Centric Bank who stated that they had no issue with loaning the money; however since the swim club has no physical assets, it needs to be co-signed.

Mr. Kepler noted that page four contains a five-year projection based on 2012 actuals showing no growth for income. He explained that he added \$3,000 per year for unidentified expenses that they may elect to buy. He noted that the new annual expense for the loan would be \$2,813.00. He noted that the projections shows a positive cash flow, and knowing that we have been able to support the first loan, we are willing to take on the second one. He suggested that we can do this easily but the swim club does not have enough physical assets to back up the loan. He requested the Township to take a look at the five-year projections and he explained that they are looking to improve and save the building, noting that due to the weather they have actually started the roof replacement. He noted that the swim club is not in a very good position if the Board would elect not to support it. He noted in order to save the building from collapsing, they needed to start the roof repairs and keep that part of the park looking healthy.

Mr. Seeds questioned Mr. Kepler if the pool has two loans at this time. Mr. Kepler answered that one loan started at end of 2008 and the second was a line of credit converted to a loan to pay off creditors that came when the 2008 Board walked away and no membership applications were mailed. He noted the new Board came on board and found that they had \$8,500 in unpaid bills that needed to be paid. He noted in addition to that they also needed roughly \$2,000 for start up fees for the 2009 season. He noted that the line of credit was converted to a conventional loan eventually so there are two loans.

Mr. Seeds questioned if the two loans are in the expenses, and when will they be paid off. Mr. Kepler answered that they are more than halfway paid, as the payoff for the first loan is

\$4,700 as shown on page three and the second loan has a balance of \$3,900. He noted that the swim club has been able to make those payments quite nicely.

Mr. Blain noted that he was impressed with the five-year projection plan. He noted that he often asks other associations for this information as it is very important for them to have it. He noted that it is good to take out the abnormal items in the budget and try to normalize it. He noted that it looks pretty good but he had a couple of questions. He noted that he understood why the revenues were kept flat, but he argued that there would be inflation for the operating expenses, in addition to payroll taxes going up, since the 4.2% rate would increase to 6.2% in 2013. He noted that the operating expenses will not stay flat for five years.

Mr. Blain questioned if for the operating and bank expenses is the principal and interest listed for the loan. Mr. Kepler answered yes. He noted that it makes sense to him other than what he mentioned, and the operating expenses will probably be a little higher each year, but it shows a good cash position into the future.

Mr. Blain noted that the non-reoccurring charges such as the new toilets that were bought should have a 15 to 20 year life. He questioned if new filters would be needed each year. Mr. Shatto explained that he will need maintenance functions from time to time but this year was out of the ordinary because the swim club hooked up to the sewer main. He noted that he had to modify the manifold systems to do this. He noted that he had to upgrade the supply lines in the pump room as well. He explained that the system is running off of two pressure tanks instead of one. He noted that one supplies the entire needs of the additional water required and a second tank supplies the bathroom needs. He noted that the swim club took a lot of initiatives this year and as we complete the roof that will put the pool facilities in very good shape in terms of the kinds of expenses needed to be spent. He noted that the swim club spent over \$19,000 on the pool this year. He noted that it is very commendable for what has been accomplished.

Mr. Shatto noted that an architectural firm reviewed the facilities and he spent a few hours with Ms. Witmire describing to her what has been done, noting that none of the volunteers are aquatic engineers. He explained that he told her that he would like to form a relationship with their firm to keep above board on what aquatics are required for the pool. He noted that the pool has met many of the requirements, such as the Virginia Graham Baker Act, noting that the certification and requirements are in place for that. He noted that they have some American

Disability Act (ADA) requirements that will need to be met in the future. He noted if any major renovations are needed, then the pool will have to do the ADA requirements at that time. He noted that this will lead to doing a five-year plan review for what is coming down the road as well. He explained that he is not sure how this will be undertaken at this point. He noted that the swim club received a good bill of health at this point. He stated that he asked her if anything could curtail the operation of the pool and she stated that she could not find anything that would prevent the opening of the pool for the next season.

Mr. Blain noted in regards to the long-term liabilities, the one bank loan from 2008 is paid down to \$4,777.09; he questioned what the remaining term for the loan is. Mr. Kepler explained that he got the information from the treasurer, noting that it is a 60-month loan and they are four years into it, however it is paid in advance so it would mean that it should be paid off in two years. Mr. Blain noted that it would impact the cash flow in a positive manner once it is paid down. Mr. Kepler noted that he would have to look into this.

Mr. Blain noted that the line of credit was \$8,000 and the remaining debt is only 3,946.47. Mr. Kepler noted that it is a conventional loan. Mr. Blain questioned if those loans are in the 2012 operating liabilities as he wants to ensure that the cash flow shown on the five-year plan includes everything. Mr. Seeds questioned if those two loans must be paid off next year if they are only 60 month loans. Mr. Kepler noted that he was told that they are paid in advance and he was told by the bank that the swim club is in great shape. He noted that he does not have the information that Mr. Blain is requesting.

Mr. Blain noted that bank expenses of \$2,200 is included on the liability sheet, so he would assume that you still have four more years of payments. Mr. Kepler noted that he will need to find out if they are ten-year loans. Mr. Hornung suggested that they were five year loans that were renegotiated to have a ten-year payback. Mr. Kepler noted that it makes a lot of sense. Mr. Blain noted that it makes sense that it is probably a ten-year loan since you mentioned that you are prepaid six months ahead. He noted when you look at your operating expenses in year 2016, you would not have those big payments anymore.

Mr. Shatto explained that unless the pool needs major innovations, noting that the pool only spent \$19,000 in capital improvements for this year, and it would have those spots for cash

flow, noting that it many have a need for \$3,000 to \$5,000 for capital expenses next year and the pool can always pay the loans down faster or get rid of them.

Mr. Hornung noted that you have had a significant increased income and he questioned why that was. Mr. Kepler explained that the pool looks nicer every year and it has added activity with the swim team, the activities with the swim meets, as it is a high visibility spot. He noted that in the past, sometimes the grass was mowed, but now they want to be a part of this activity. He noted that it is operated much better, and they are getting more positive comments then they ever had in the past.

Mr. Shatto noted that the there is more broad base revenue then in the past. Mr. Hornung questioned what the YMCA Camp revenue entails. Mr. Shatto explained that many organizations use the pool, such as the YMCA, day care centers and Learn to Swim Programs. He noted that membership only amounts to 1/3 of the revenue with organizations making up another 1/3 of the revenue and the other third is made up by private and group parties and extra efforts around the pool as well as the daily rate fees.

Mr. Hornung questioned if the pool will be doing anything different this year. Mr. Shatto answered that this is the first time we had a swim team that had meets, as the pool needed to be certified by the organization to do that. He noted that we are pulling more uses from the swim team itself, noting that there are 300 individuals within that organization who have been very receptive to the hospitality provided by the pool. He noted that the banquets are increasing, noting that Central Dauphin Band Banquet was held at the pool. He noted that the daily gate has increased. Mr. Hornung questioned what the reason for the walk-in rate increase is. Mr. Kepler answered that with the way money is, people don't want to put out the initial fee membership but end up sending their kids to the pool everyday that provides more money for the pool. He noted that we are focused on trying to get the swim team families to join as very few are seasonal pass members. Mr. Shatto explained that we have created a community environment.

Mr. Blain thanked Mr. Kepler for coming up with a very good report.

Mr. Kepler noted that two signatures are required for the loan draft. Mr. Wolfe noted that he would put it on the agenda for next Tuesday's meeting.

Mr. Blain questioned Mr. Kepler if he knows of any major capital expenditures in the next five years. Mr. Kepler answered that he doesn't see anything. Mr. Shatto answered no,

unless something comes out of the report from the architects. He explained that they put a tack coat on the top of the roof to keep it going, and the more they hold off on replacing it, the more damaged it will become. Mr. Kepler noted that we had to do something since the weather was turning colder, and he had the roofer start the project. He explained that it has been ripped off and a base coat has been applied, but it leaves the building exposed to the winter so he needs to get the work done.

Mr. Seeds questioned if the loan is for \$11,500. He questioned what the interest rate was. Mr. Kepler answered that the interest rate was roughly 5.76%, noting that they wanted to keep it below 6%.

Mr. Shatto noted that he wanted to thank the Township for its help with the discharge water issue. He noted that all the discharge water goes directly into the sewer line.

Mr. Seeds noted that it is a win-win effort for the Township.

Mr. Hornung noted that sometimes it might be better to build up some income instead of paying off loans early. He noted that the Board tries to maintain 25% of its operating budget in a rainy day fund and suggested that the pool should accumulate \$15,000 to \$20,000 for cash flow. Mr. Shatto noted with the completion of this roof they will be able to do that.

Mr. Shatto noted that the pool would like to be a part of the study for the new park and renovations to Koons Park. Mr. Seeds noted that a study will be done on the best use of both parks for planning and there will be public meetings held and an opportunity for public comment.

Mr. Hornung noted that the pool can drop off its membership information at his business in the spring again.

Presentation by the Linglestown Area Civic
Association regarding plans for a 250th celebration

Mr. Kepler noted that he is present to discuss the 250th anniversary of Linglestown. He noted that Mr. Bill Minsker and Polly Murphy are the co-chairs of the event. He noted that it will occur in 2015, and they are planning in advance. He noted that he would like to describe to the Board what the 2015 event will look like.

Mr. Minsker noted with the completion of the Village of Linglestown Committee project at the end of last year, one of the goals was to resurrect the community association which has

died. He noted in January of 2012, there was a charter meeting with quite an attendance of people who were recruited at the Christmas Tree lighting event in December 2011. He noted that there was a massive turn out for the Holiday event and it was quite exciting to see the interest of the people. He noted that the Linglestown Area Civic Association (LACA) worked closely with the Linglestown Merchant's Association (LMA) which started three years ago, and these two organizations have taken over a number of the interests and projects that have developed since the Village of Linglestown Project has been completed.

Mr. Minsker noted that the big activities that LACA is working on involve short term projects such as the Halloween parade, which was active for many years. He noted that there are 56 street lights in the Village as compared to the previous 12 street lights. He noted that the Committee plans to run a Halloween parade for the 2013 season. He noted that they are also working on a New Year's Eve activity. He noted that there is nothing in the region and even Hummelstown is dropping their event next year. He noted that the Committee has created an activity called the Lingle Jingle and they will have the entire region to draw from using bells to ring in the New Year.

Mr. Minsker noted that the long-term project is the Sestercentennial which is the 250th celebration to be celebrated in 2015. He noted that the Committee is looking for some funding from the Township for this endeavor and he would also like to think ahead to 2017, when the Township will be 250 years old. He noted that it is not too early to think about putting away some seed money to plan for this celebration. He explained that this is a little background information and he distributed a paper listing some of the events to be held in 2015. He noted that the Committee plans to resurrect the Linglestown Fair which ran from 1920 until 1929 ending with the Great Depression. He noted that they would like to have this Fair event to include many different events as part of it and connect it all together.

Mr. Blain questioned if the bicycle race would go from Linglestown to Hummelstown to Middletown and back again. Mr. Minsker answered that it would connect the three oldest communities in the Dauphin County: Middletown founded in 1755; Hummelstown founded in 1763, and two years later, Linglestown. He noted that a member of the Committee suggested this. Mr. Blain suggested organizing this with the Harrisburg Bicycle Club noting that they will work with the local police to block off roads.

Mr. Minsker noted that they have only had two meetings to come up with what they have so far and the items that have a dash have just been added to the list. He noted that it is not a final list at this time. He noted that they plan on having the event in October to involve a full week and a weekend, a ten day event. He noted that the dates have not been set; however, they would like to combine it with the Halloween Parade and LMA fall festival as well. He noted that they had a great week and a half filled with activities in 1965 for the 200th anniversary event.

Mr. Minsker noted that they are using the Township's book model as each page was sponsored by an organization to help pay for itself. He noted that LACA is looking to do the same thing. He noted that the big project for the 200th celebration was the pageant held at Landis Field, and it might be included in the events again.

Mr. Kepler noted that Polly Murphy is the co chair for this event and they have taken a lot of time to make this work. He noted that each church, organization and corporation will take ownership of each one of the items on the list to make it their own. He noted that they will have to make a presentation to the Committee to make it a success.

Ms. Murphy noted that the enthusiasm at the meeting held last week was great. She noted that there is a published village walking tour that directs people to the historic part of Linglestown with past and present pictures for the structures. She noted that she would like to have families involved in the history hunt, noting that the participants will receive a password when they start, follow clues to come to where the history is for the place and someone will be dressed in a period outfit where they will stamp their passport. She noted that the Committee would like to get the schools involved, possibly have a poster contest to advertise the event. She explained that she would like to start a history club at the Middle School. She noted that someone will do the ghost walk through the town and another person is making a community quilt that would be auctioned or raffled off. She noted that the bicycle event is a very big event.

Ms. Murphy noted that they would like to do a time capsule involving the students in the school to come up with ideas of what could be put in the time capsule and put it in the round-about and mark it so they know it is there. She noted that the Linglestown Fair will stage the milking of cows, square dancing, hay rides, and a fun time for everyone. She noted that they are looking to do carriage rides through the Village using the alleys and using the same company that is located on City Island.

Ms. Murphy noted that they are planning an encampment of re-enactors who will do either the War of 1812 or the Civil War. She noted that there will be pony rides for kids and horse rides for adults. She noted that we are starting three years ahead of time to get ready for the event.

Mr. Seeds noted that there will be a need for much coordination especially if they want to use Koons Park as it is very heavily used. He noted if a service club like the Rotary or the Lions Club would take on one of the projects and run with it, it would be great. He noted that the Fall Festival is becoming bigger every year and this past year, Governor Corbett came out to the event. He explained that he had dinner with the Governor and his wife during the event at the LaPiazza. He noted that Polly Murphy and Bill Minsker provided tours of the Village and talks at St. Thomas Church.

Ms. Murphy noted that they would like to create a community band and orchestra, and choir to put on a patriotic show and end with fireworks. She noted that we would also like to include the Veterans in the ceremony as well.

Mr. Kepler noted that he wanted to share the information with the Board to show how far LACA has developed its plans and how much more needs to be done. He noted that he would like to see the Board become a part of the event as we need the Township's park to use for the activities. He noted that there is a lot of green area that could be roped off for different events such as an antique auto show and we need the Township's approval for these uses. He suggested that the Board may want to consider providing some funds in future budgets to help pay for the event. He noted that LACA is funded by membership dues which are \$10 which generates about \$500 a year. He noted that they plan to sell bells on New Year's Eve to raise some funds, but there is not much that the Association does to generate money. He noted that the 250th anniversary cannot pass without a celebration and any budgetary considerations the Board would be willing to provide would be greatly appreciated.

Mr. Minsker noted that the Township will celebrate its 250th celebration in 2017 and it would be good for the Board to earmark funds to provide for both events. He noted that we can't do a lot if we don't have funding for seed money for the various activities.

Mr. Seeds suggested getting on the Park and Recreation Board agenda for further discussions. He noted if there are any funds, it should come from their budget.

Mr. Hawk questioned if you are seeing any changes in economic growth, such as different businesses moving into Linglestown area. Mr. Minsker suggested that the LMA would be in a better position to answer that question. He noted that they are a very active organization. He explained that they have discussed opening a Farmer's Market in the Village and there is some prime business office area in the two new buildings that were built close to the St. Thomas Roasters. Mr. Seeds noted that there is a new tenant in the one building. Ms. Murphy noted that the upstairs units are empty.

Mr. Hornung questioned if there was any coordination between the LMA and the Township for continued progression to get more businesses in the Village. He noted, in the City of Harrisburg, the businesses struggled but more moved in and then it became a very vibrant and healthy place to run a business. He noted as a result of leadership changes things have gone downhill somewhat. He noted that business can bring in more businesses, and it makes the area thrive. He noted that it would be good to see that happen in Linglestown.

Mr. Kepler noted that the LMA and LACA will work together to continue to drive business through their individual business and as they hold events, but LACA's function is to create the branding of Linglestown. He noted that they have created a slogan, "Small Village, Big Heart". He explained that they have three bands booked for the New Year's Eve celebration for this year. He noted that it will draw businesses in. He noted that we have the nicest looking main street around and would like to have more events.

Mr. Seeds noted that many more people are walking in the Village. Mr. Minsker agreed and the traffic situation is wonderful. Mr. Seeds noted that Ms. Robenolt stated that business is up. Mr. Minsker provided a slogan to the LMA for consideration: "Come See Linglestown in a Round About Way." He noted that the construction project was a good fix for the Village.

PSD Johnson questioned, if the event will be held New Year's Eve in 2012, he will need to talk about traffic concerns if there are thoughts of closing streets. Mr. Minsker noted that we are working with the Linglestown Fire Police, similar to the activities that needed to be done for the Memorial Day Parade. He noted that there are no plans to close the streets as there is not a lot of traffic going through town that night. Mr. Kepler explained that we have four quadrants in the square to work with; however, there are no plans to close streets. Mr. Minsker noted that we spoke to the Police Department about their presence during the event. PSD Johnson questioned

who they spoke to. Mr. Minsker answered that he spoke to Officer luAnna Brooks two months ago. PSD Johnson noted that he will speak to her about it. Mr. Kepler noted that she spoke to LACA about a crime watch program but she does not know about the New Year's Eve event. PSD Johnson noted that he needs a police presence in the area for this type of event.

Review of amendments proposed to Call Boxes
by the Township's Fire Companies

PSD Johnson explained that he has the completed call box assignments for the three fire companies. He noted that it is a great deal of paperwork and to discuss all the assignments would take three to four hours. He noted that the call boxes determine who, what and when fire equipment is dispatched for a call in the Township and outside the Township. He noted for two of the fire companies the assignments remain unchanged; however, several months ago a fire company made some changes and they were not in step with what the other two fire companies wanted to do. He noted that he has had numerous discussions at the Public Safety meetings, and the fire chiefs and fire marshal have agreed on the changes that have been made. He noted that it is his recommendation that the call boxes be approved by the Board of Supervisors and forwarded to Dauphin County Communications.

Mr. Seeds noted that this approval would be put on the next business meeting agenda. He questioned if all three fire chiefs are satisfied with the changes. PSD Johnson noted that all three fire chiefs, three presidents, and fire marshal are in agreement with the changes. Mr. Seeds questioned if this must be coordinated with Dauphin County. PSD Johnson explained that whatever the Township provides to Dauphin County, they will use.

PSD Johnson explained that some of the Township equipment was replaced using fire companies from outside the Township for a first due box. He noted that these issues have been resolved and everyone is happy.

Mr. Seeds questioned what occurred with the incident a few months ago with Progress Fire Company. PSD Johnson answered that it involved a fire call on Londonderry Road at the Tokyo Dinner. Mr. Blain noted that the second due was Paxtonia and it was not Progress. He noted this is when the issue came up with Dauphin County and how it was dispatched. Mr. Seeds questioned if this has been worked out. PSD Johnson noted that the Dauphin County Fire Chiefs Association is still working on that issue which comes down to that a significant amount

of fire chiefs who want the fire companies to be dispatched by GPS based upon location for whoever is the closest. He noted that some fire chiefs are against it as it continues to be hashed out at their level. He noted until that change comes about, several years from now... Mr. Seeds noted that is a County issue but the Call Boxes are a Township issue. PSD Johnson noted that the fire trucks have GPS units in them and if they are in Lower Paxton Township getting their vehicles serviced, and there is a fire next door, they could say that their truck is located in the Township and dispatch them not knowing that they are out of service. He noted that people would jump fires as some companies would drive close to the scene becoming the closest unit for an incident. He noted that there are many issues related to this. He noted that all three fire companies are in agreement with the call box assignments for the Township.

Mr. Hornung noted that some changes were made. PSD Johnson explained that the one fire company made some changes but they were fixed and everyone is satisfied.

Mr. Seeds questioned if the announcement by the Central Dauphin School District for hiring security at the High School located on Picketown Road, would affect the Township. He questioned if the Township would continue to assign police officers to the Central Dauphin East High School and Dauphin County Technical School. PSD Johnson answered that we will. He noted that it only affects events that occur at the Central Dauphin High School, as the football games will continue to be at Landis Field and covered by Township Police.

Mr. Seeds questioned how they could say that the School District could save money when the Township picks up half the costs of putting a School Resource Officer (SRO) in the schools. He questioned what the deal was with the Pennsylvania State Police (PSP). PSD Johnson noted that the Township pays for more than half the costs of putting an SRO in the two schools when you add benefits etc. He noted that each year he asks for more money from the schools. He noted if a SRO is off duty, he will assign a patrol officer to be in the school.

Mr. Seeds noted that our police officers are armed, but the security service will not be armed. He noted if there is an incident they will have to wait until the police officers show up. He noted that it would take time for PSP and Township officers to show up. He stated that he does not know if he agrees with that decision. PSD Johnson noted that the cost for PSP was extremely high. He noted that he received a call from Carol Johnson from the Central Dauphin

School District who left a message that this would not impact the two schools in the Township or any events held at Landis Field.

Mr. Robertson noted that his wife had the same idea, questioning how they could do this, noting that the way the article was written it was not very clear and gave the impression that all of the Central Dauphin Schools would be covered by private security firm. Mr. Seeds noted that he watched it on Channel 27 News as well. He noted that he would not be very happy with this situation, noting that he would rather have an armed police officer in the high school. PSD Johnson noted within the boundaries of the Township, nothing has changed. He noted that he would respond to any event that occurred at the Central Dauphin High School to assist PSP.

Mr. Hornung questioned if there has been any change in the environment with the one fire company who wants to leave the Firemen's Relief Association. PSD Johnson answered that he spoke to people from the fire company and for now it has been placed on hold. Mr. Seeds noted that Paxtonia Fire Company told us that they planned to come to a workshop session. PSD Johnson noted that the Paxtonia Fire Company plans to vote on this issue. Mr. Blain noted that they are meeting tonight to do this. PSD Johnson noted that he was told that it would be tabled until after the first of the year to discuss this with the Board. Mr. Wolfe noted that he plans to schedule this discussion for the November 27th workshop session.

PSD Johnson stated that he was assured that this would be tabled until after the first of the year.

Review of a proposed non-substantial revision to the
Dauphin County Municipal Waste Management Plan

Mr. Wolfe noted that he received a proposed amendment to the Dauphin County Municipal Solid Waste Management Plan and it was prepared in accordance with the Pennsylvania Department of Environmental Protection (DEP) which implements Pennsylvania Act 101 of 1988. He noted that the plan is 116 pages in length and is referred to as minor and administrative type non substantial revisions. He noted that there is a 30-day review period for the proposed revisions and at the conclusion of that time period; it will be submitted to the Dauphin County Commissioners for approval. He noted that the Township and the other 40 municipalities in the County were supplied with the draft plan and were provided the ability to provide public comment on it until the end of the 30-day review period.

Mr. Wolfe noted that the 2012 revisions as stated in the cover letter address issues such as municipal waste flow control, noting that all waste generated in Dauphin County should go to a certain location and what happens if the designated facility cannot accept the solid waste. He noted that it addresses municipal construction and demolition waste; provides an updated description of Dauphin County's waste stream, noting that a few more municipalities will become participants in this waste stream; implementation of recycling programs; and it brings the current plan up to date. He noted that he reviewed the draft plan, and it does make specific reference to the Harrisburg Incinerator and what happens if it can't function properly or doesn't function due to its financial conditions, including the potential for bankruptcy or closure or being sold to an outside party. He noted that it directs waste flow to other permitted facilities that are in the service area for waste generated in this County, noting that there will always be a place to take Lower Paxton Township trash.

Mr. Seeds questioned if that was in the prior document. Mr. Wolfe answered that they made specific reference to the fact that the Harrisburg Incinerator is not financially viable at this time and what happens if it isn't. Mr. Seeds noted that they had alternate sites if there was an issue. He noted that he did not think there were any changes for that. He noted that it mentioned the difficulty with the Harrisburg Incinerator. He questioned if someone purchases the incinerator, would the agreement continue as is. Mr. Wolfe answered that it would depend upon the structure of the agreement and what it includes. He noted what made it a viable product when they bought it years ago, when they borrowed the money to upgrade it was the fact that the County agreed to designate all County waste to go to that facility. He noted that there is give and play between the Harrisburg Incinerator and Dauphin County on where the waste goes as it can't be viable without the County's waste but they need a place to get rid of it that is close and economical. He noted that given the unknown outcome for any sale of the incinerator, it is a question that he can't answer at this point.

Mr. Seeds noted that anyone who is interested in purchasing the incinerator will want to ensure that the waste continues to come to them or they won't buy it. He noted that they would want those guarantees. Mr. Wolfe noted that Waste Management has landfill facilities in an easy drive distance and would rather be taking the waste that they are collecting to their landfill facilities as opposed to the Harrisburg Incinerator.

Mr. Seeds noted that he read that there has been some violation as some haulers are not taking the waste to where it should be taken. Mr. Wolfe noted that they stated that it has been addressed.

Mr. Seeds questioned Mr. Stine if he read the document. Mr. Stine answered that he did not see any issues with it. Mr. Seeds noted that he did not find any issues with it, such as raising the tipping fees.

Mr. Hornung questioned how you dispose of the CFI bulbs. Mr. Wolfe answered that the Township will accept unbroken bulbs. Mr. Robertson noted the Incinerator will take the spiral CFI bulbs and Yale Electric will take the fluorescent tubes.

Mr. Seeds suggested that we should put that in the newsletter. Mr. Wolfe answered that we have a standard article that we run once a year.

Mr. Wolfe noted that the Township does not have to approve it, they only provide a 30-day review time for comments.

Review of a proposed Intermunicipal Agreement with West
Hanover Township providing for replacement of the
Jonestown Road bridge over Beaver Creek

Mr. Wolfe noted that he prepared the agreement that provides for Lower Paxton and West Hanover Townships to jointly prepare and manage a replacement project for the Jonestown Road Bridge over Beaver Creek. He noted that the estimated cost for the project is \$1.6 million with the municipal share for both Townships' at \$80,000. He noted that the \$80,000 was covered by a Local Share Gaming Grant from Dauphin County. He explained the need to have an agreement for managing the project is due to the fact that both municipalities own the bridge and one needs to act as a lead agency. He noted that this agreement provides that Lower Paxton Township will act as the lead entity in putting the project together, and in doing so, will keep West Hanover Township completely informed and involved.

Mr. Wolfe noted that he and Mr. Hawk met with the Township Manager and Board Chairman from West Hanover Township and presented the agreement to them. He noted that they have acted affirmately to adopt this agreement and he will place it on an upcoming agenda for the Board to take action. He noted once both municipalities have adopted the agreement the

next step will be the selection of the design engineer. He noted that this will probably be on the Board's agenda for a December meeting as an ordinance for adoption.

Request to formally recognize a Community Engagement Committee

Mr. Wolfe noted that Mr. Luetchford provided a memorandum that various committees working through the Parks and Recreation Department have looked at the ability to fund municipal projects and how a Community Engagement Committee (CEC) could work as a lead entity in fundraising efforts for all types of municipal projects, including Parks and Recreation, Friendship Center, Greenway Committee and the Arts Council. He noted that they have prepared a statement of purpose with goals and objectives and have requested formal recognition by this Board. He noted that he wanted to present this information to the Board during a workshop session to determine how the Board would like to proceed.

Mr. Wolfe noted that 20 years ago there was a Community Improvement Committee and Mr. Seeds was a member of that Committee that was eventually disbanded by the Board of Supervisors. Mr. Hornung questioned why that was. Mr. Wolfe suggested that the Committee had become ineffective. Mr. Seeds noted when the Township building was the old Hanlon School, the Board asked the Community Improvement Committee to study if the Township should build on to the existing building or build a new building. He noted that the Committee recommended building on to the Hanlon School and they produced an artist rendition. He noted that the Board of Supervisors decided to build a new building, and they were very upset with the Committee as the Board did not like the recommendation and abolished the Committee.

Mr. Wolfe noted that the CEC would work in a different manner as the general purpose would be to secure public fundraising for identified capital needs for the parks that have no sources of revenue. He noted that they are looking at fundraising campaigns, foundations, and the formation of a Township foundation to fund Township projects.

Mr. Blain questioned if they are going to raise private money for projects. Mr. Wolfe answered that the sources would be private and public. Mr. Blain questioned who would determine the needs and how the money would be dispersed. Mr. Wolfe noted that ultimately the Township would determine the need, such as the Wolfersberger/Koons Park Planning program or the Capital Improvement Program for the Friendship Center. He suggested that the

CEC has not determined how the funds would be distributed. He noted that some could be designated by the source of the funding, as they could be earmarked by a grant or funds for a specific activity as opposed to funds generated without a specific purpose. He noted that it would have to be an issue addressed before funds were accepted.

Mr. Hornung questioned whose ideas was this. Mr. Wolfe answered that it was thought up by the people who want to be on the Committee. He noted that the Friendship Center Operating Board has been having discussions about this very thing over the last year or so.

Mr. Hornung questioned if they have ideas for such things as naming rights, or advertising avenues. Mr. Wolfe noted that it would all be part of the process.

Mr. Hornung suggested that a skateboard park would be a good suggestion for funding. Mr. Wolfe noted that one potential would be to invite the CEC members to have a discussion with the Board during a workshop session to provide more details.

Mr. Hornung questioned if the CEC has already talked to the Park and Recreation Board. Mr. Wolfe answered that Park and Recreation Board, Friendship Center Operating Board, Greenway Committee and Arts Council all have representatives that serve on this unofficial group. He noted that they would be happy to come to talk to the Board.

Mr. Hornung questioned if the Park and Recreation Board is behind this. Mr. Wolfe answered yes.

Mr. Seeds noted that the Friendship Center Operating Board talked about different ways of operating by way of endowments and other ways of funding things such as using a trust fund. Mr. Wolfe noted that the Friendship Center could be operated through a 501.C3 non-profit corporation as opposed to a municipal government. He noted that this entity could establish its own foundation and serve in that capacity. He noted that it is all very conceptual at this point and that is why he would recommend inviting the CEC to a workshop session to discuss this further.

Mr. Seeds questioned if there were legal aspects that Mr. Stine would need to review on this topic. Mr. Wolfe answered that Mr. Stine has had some discussions with Mr. MacIntyre who is a member of the Parks and Recreation Board. Mr. Stine noted that it was a long time ago and he was interested to see if the concept was able to be done.

Mr. Hornung questioned what the motivating factor was for this, as we are having difficulty raising funds. Mr. Stine noted that there are many different groups going out and

continually soliciting people for money. He noted that they are affiliated with the Township but they go out multiple times and then donation fatigue occurs so he thought it might be good to have one group that does it for all the groups. He noted that is how Mr. MacIntyre explained it to him.

Mr. Seeds noted that there would still be many different groups, such as Heroes Grove and high school and alumni groups. Mr. Stine noted that he was only talking about groups affiliated with the Township as there are multiple groups that solicit for funds. He noted since we are all the same entity he questioned why we should have all these groups soliciting.

Mr. Seeds questioned if there would be legal funds or state forms to allow this. Mr. Stine answered that he did not think so.

Mr. Blain noted that he would like to discuss this with the CEC noting that you have the Arts Council, Friendship Center Operating Board, Park and Recreation Board and Greenway Committee so then it becomes a situation what are the priorities in regards to raising capital and putting it into projects. He noted that he would not want this group to go after money only to have issues for who gets it. Mr. Wolfe noted that he would schedule the CEC for a workshop session.

Mr. Hornung noted that he would assume that they would be looking for grant funds and sometimes there are strings attached to those funds. He noted that they would need to coordinate the activities with the Board.

“Otta Know” Presentation: Amendment of the Pennsylvania Uniform Construction Code providing for intermunicipal boards of appeal

Mr. Stine noted that some time ago the Board had to enact a new ordinance that appointed the COG’s Appeal Board as the Township’s appeal board due to a court decision. He noted that the legislature has taken care of that and it now permits the use of joint boards even though you don’t do joint enforcement of the UCC. He noted that it fixed the problem.

Mr. Seeds questioned if we would have to advertise again for people within the Township. Mr. Stine answered no, as the Township can use the COG’s Board of Appeals. Mr. Wolfe noted that it caused major disruption in how municipalities were handling this process and it was a nice quick fix to the problem.

Mr. Seeds noted that the COG meets next Monday and the Board made a decision if 15 members or more chose to go with the franchise review that we would do it. He questioned Mr. Wolfe if there was money in the budget to do this. Mr. Wolfe answered yes, if we get the 15 members or more.

Adjournment

There being no further business, Mr. Blain made a motion to adjourn the meeting. Mr. Hornung seconded the motion, and the meeting adjourned at 7:45 p.m.

Respectfully submitted,

Maureen Heberle
Recording Secretary

Approved by,

Gary A. Crissman
Township Secretary