

LOWER PAXTON TOWNSHIP  
BOARD OF SUPERVISORS

Minutes of Board Meeting held December 18, 2012

The business meeting of the Board of Supervisors of Lower Paxton Township was called to order at 7:33 p.m. by Chairman William B. Hawk, on the above date, in the Lower Paxton Township Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present in addition to Mr. Hawk were: William C. Seeds, Sr., William L. Hornung, Gary A. Crissman and David B. Blain.

Also in attendance were George Wolfe, Township Manager; Steve Stine, Township Solicitor; Jason Campbell, South Central Emergency Medical Services; and Ted Robertson and Watson Fisher, SWAN.

**Pledge of Allegiance**

Mr. Seeds led in the recitation of the Pledge of Allegiance.

**Approval of Minutes**

Mr. Crissman made a motion to approve the minutes from the November 5, 2012 and November 13, 2012 workshop meetings, and December 4, 2012 business meeting. Mr. Blain seconded the motion, and a unanimous vote followed.

**Public Comment**

Mr. John Logan, Director of Community Life Team for Pinnacle Health, explained that the Emergency Medical Services (EMS) will be addressed later in the agenda; however he wanted to state on behalf of Pinnacle Health and Community Life Team, its thanks for the opportunity to appear before the Board to present its proposal. He noted that it was a very well

thought out process and he enjoyed the engaged conversation that was had. He noted that Pinnacle Health looks forward to continue to work with the Supervisors and residents through the Community General Hospital, its doctor's offices, and affiliate medical practices. He noted if the Township needs anything to please feel free to contract him. He wished the Board a Merry Christmas. Mr. Crissman thanked Mr. Logan for his high level of professionalism.

### **Chairman and Board Member's Comments**

Mr. Seeds noted that we are all saddened by the events that occurred in Newtown Connecticut. He noted that local churches held a candlelight vigil Sunday evening at North Side Elementary School. He commended the school district for allowing that. He noted that it helped him to cope with the events and to figure out how to make these terrible things from happening in our wonderful country. He wanted to thank the churches who were involved in putting the vigil together, especially the Reverend David Biser from the Crossroads Church, Reverend Doctor Bonita Zobeck from the Colonial Park United Church of Christ, and Pastor Derek Thrush and Pastor Todd Fetter from the Devonshire Church. He noted that it was a wonderful thing to do.

Mr. Hawk noted that the entire nation is in shock that something like this tragedy would happen in America. He noted to see the beautiful faces of the 20 young children who had their lives snuffed out by an insane gunman loaded with ammunition is beyond belief. He suggested that it would be fitting to take a moment for those present in the audience to bow your their in silence.

Mr. Hawk resumed the meeting, stating that it will take years for the families to recover.

Mr. Crissman noted that he would like to acknowledge Mary Klaus, the reporter from The Patriot-News, as this is her last meeting covering the Township's meetings. He stated that

he wanted to thank her for her service to the Township and also to the Central Dauphin School District. Mr. Hawk noted on behalf of the Board he wanted to thank Mary for her tremendous support, especially her reporting skills to write accurate news. Ms. Klaus thanked the Board for their support over the years.

Mr. Blain noted that he received a phone call from Dauphin County Commissioner Jeff Haste, who wanted to thank Public Safety Director David Johnson and the Police Department for its presence at the various public and private schools in the Township on Monday morning. He explained that the Police Officers were there to greet the students as they came to school. He noted that the Police Department also did a great job working with the school administrators on security measures and how to greet the students coming in the door. He noted that children look up to the police, and having our police officers spend time with the students by introducing themselves and making sure that they feel safe in the school says a lot about our Police force.

### **Manager's Report**

Mr. Wolfe noted that Mr. Seeds requested that he announce that the United Way of Western Connecticut has set up a Sandy Hook School Support Fund to aid families and others in the community. He noted that the American Red Cross is aiding families and first responders in Newtown as well. He explained that the telephone numbers, email addresses, and mailing addresses for making a donation would be posted on the Township's web page, Townships two cable television stations, and at the Township office. He noted that he will run the information in the next edition of the Township Newsletter.

Mr. Wolfe noted that this is the last meeting of the Board of Supervisors for 2012 with the first meeting of this body being Monday, January 7, 2013 at 7:30 p.m. He noted that all local governments in Pennsylvania are required to meet the first Monday in a new year to

reorganize and conduct business. He noted that all municipalities will meet that same day. He noted that the Board would go back to its Tuesday schedule there after with meetings being the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Tuesday of the month excluding holidays. He noted that the second meeting of the month is reserved for workshop discussion items.

## **OLD BUSINESS**

### Action on agreement with SCEMS for emergency medical services

Mr. Wolfe noted that action on this agreement will be the conclusion of what has been a three to four month process conducted by the Board of Supervisors. He noted that the Board determined that it was appropriate for Lower Paxton Township to investigate possible alternative services for emergency medical services (EMS) in our Community. He noted that the Board interviewed potential service providers, SCEMS and Life Team from Pinnacle Health and following the initial interviews the Board issued detailed Request for Proposals (RFP). He noted that both providers responded in detail to the proposals. He explained that both SCEMS and Life Team committed much time and effort in their responses to the Board's questions and met a second time with the Board answering additional questions. He noted that the Board is greatly appreciative of those efforts.

Mr. Wolfe noted that following the receipt of the proposals and reviews, and interviews by the Board members, during a workshop meeting that was conducted last week, the Board determined that it desired staff to negotiate an agreement with SCEMS for a two-year period, to include a contribution of \$27,500 in year one and year two of the agreement. He noted that the agreement memorializes the responses from SCEMS, and as it addressed the Board's request for proposals, the entire document that each Board member received is part of the agreement. He

noted that the agreement provides for a bi-annual audit requirement and on non-audit years, a compiled financial statement prepared by a certified public accountant.

Mr. Wolfe noted that there are other provisions of the agreement which are minor in nature, including changes to specific contract language that has been reviewed by Mr. Stine and found to be appropriate, and as such, the agreement is placed before the Board this evening for action. He noted that staff requests that the Board take affirmative action this evening.

Mr. Crissman noted that it was a very good process and the Board did its due diligence in bringing about the best possible service at the best price to serve the citizens of the community. He made a motion to approve the agreement with SCEMS for medical services as outlined by Mr. Wolfe. Mr. Blain seconded the motion. Mr. Hawk called for a roll call vote: Mr. Blain, aye; Mr. Crissman, aye; Mr. Hornung, aye; Mr. Seeds, aye, and Mr. Hawk, aye.

Resolution 12-28; Adoption of the 2013 fiscal year budgets

Mr. Wolfe noted that Lower Paxton Township is organized as a Pennsylvania Township of the 2nd Class, with five Supervisors elected at large. He noted that the Township possesses a population of more than 47,000 residents in 28 square miles, and owns 190 miles of roads, 275 miles of sanitary sewers, and 320 acres of parkland. He noted that the Township employs 140 full-time and nearly 400 part-time and seasonal workers.

Mr. Wolfe noted that services provided by the Township include Public Safety to consist of Police, Fire, EMS, & Emergency Preparedness, as well as a Public Works Department that provides for roads, storm sewers, municipal properties, and the compost facility. He noted that the Township also provides for a Sanitary Sewer Department, and that waste is treated at the Swatara or City of Harrisburg Treatment Plants. He noted that the Parks and Recreation Department maintains four regional park facilities and operates the Friendship Center. He noted

that the Friendship Center has a separate budget that is not supported by tax dollars. He noted that the Township provides for Community Development, Sanitation, Health, Administration, Finance, and Personnel Management.

Mr. Wolfe noted that the following budgets are proposed for consideration by the Board of Supervisors. He explained that the Lower Paxton Township Authority adopted its budget during a public meeting on November 20, 2012. He noted that final consideration by the Board for the budgets will be done during this meeting. Mr. Wolf noted that the General Fund budget is balanced at \$18,340,073; Liquid Fuels Fund has revenues of \$1,014,787 with expenditures of \$1,453,955. He explained that this budget will be balanced with prior year's funds. He noted that the General Improvement Fund has expenditures of \$1,622,615; the Fire Equipment Fund and Length in Service Awards Program for the volunteer fire services has revenues of \$276,000 with expenditures of \$24,000. He noted that this fund purchases fire equipment and to date the Township has purchased nine pieces of fire apparatus at a cost of over \$4 million for the Colonial Park, Linglestown and Paxtonia Fire Companies.

Mr. Wolfe noted that the Friendship Center Operating Fund is balanced at \$2,128,023. He noted that this fund does not depend on tax revenues and is dependant on revenues generated by the Center by those who use the facility.

Mr. Wolfe noted that the Township's Authority Operating Fund previously adopted budget has expenditures of \$11,064,544, with Capital expenditures of \$13,023,300, funding all the projects that are occurring throughout the Township. He noted that the proposed 2013 budget is \$47,656,510 as compared to the 2012 budget of \$51,871,812.

Mr. Wolfe noted that the General Fund is the operating fund for the Township. He noted that this budget is required to be balanced and for the 2013 fiscal year, the General Fund budget

is balanced at \$18,340,073. He noted that the General Fund becomes the primary source of revenue for the General Improvement Fund for capital projects, the Fire Equipment Capital Fund, the Police Pension Fund, and the Non-Uniformed Employee Pension Fund. He displayed a pie chart showing revenues and a second one showing expenditures.

Mr. Wolfe noted that State Aid Fund is per the PA Liquid Fuels Tax Act 655 of 1956 and exists as a sub-component of the General Fund. He noted that the Township deposits and expends state revenues for maintenance and construction of local roads and for 2013, State Aid is expected to have \$1,014,787 in revenues and \$1,453,955 in expenditures.

Mr. Wolfe noted that in 2006, the Board of Supervisors established the Fire Equipment Capital Plan that purchased nine pieces of primary apparatus used by the Township's 3 volunteer fire companies, spending over \$4 million. He noted that the 2013 fiscal year will begin with a Fire Equipment Capital Fund balance of approximately \$787,500 and an additional \$200,000 will be added during the fiscal year. He noted that the Length of Service Award Program (LOSAP) provides a defined benefit stipend to volunteer firefighters and/or fire police officers who meet certain criteria. He explained that the LOSAP Fund balance is expected to be \$301,500 at the beginning of the 2013 fiscal year. An additional \$76,000 will be added during the fiscal year. He noted that the first stipends will be paid in 2013 to volunteers who have over 25 years of service and are 65 years of age.

Mr. Wolfe noted that the General Improvement Fund is used by Lower Paxton Township for one-time capital projects, and in 2013, the General Improvement Fund expenditures for capital projects are budgeted at \$1,622,615. He noted that the primary purpose of this fund will be for storm water improvements with other additional projects, such as the replacement of the

roof for this municipal center, new radios for the Public Works Department, and a financial management plan for the Finance Department.

Mr. Wolfe noted that the Friendship Center operates as an “enterprise” entity, with revenues coming primarily from user charges to fund operations, debt service, and capital facilities. He noted that the Friendship Center 2013 Operating Fund expects \$2,128,023 in revenues and expenditures. He noted that the Center’s Capital Fund is expected to possess a balance of \$167,700 on January 1, 2013, with \$94,700 budgeted for capital expenditures. He noted that real estate dollars are not used to fund the Friendship Center. He noted that a minor contribution of \$100,000 is made to the Friendship Center to pay for the Parks and Recreation Department’s presence. He explained that 95% of all revenues are generated by the Friendship Center.

Mr. Wolfe noted that the Lower Paxton Township Authority (LPTA) operates as an “enterprise” entity, providing sanitary sewer service. He noted that the LPTA 2013 Operating Fund expects revenues of \$13,324,262 and expenditures of \$11,064,544. He noted that expenditures for capital projects in 2013 are expected to be \$13,023,300, and the LPTA is expected to have cash-on-hand of \$38 million at the beginning of the 2013 fiscal year.

Mr. Wolfe noted that from 2007 through the 2013 budgets, annual expenditures for the municipality have increased by a total of 4.7% or only 0.7% per year. He explained that the Consumer Price Index for North East Urban Areas has increased 14.5%. He noted the following numbers:

Revenues:	2012 budgeted revenue - \$18,170,523
	2012 year-end estimate - \$18,621,930
	2013 budgeted revenue - \$18,340,073
Expenditures:	2012 budgeted expense - \$18,170,523
	2012 year-end estimate - \$18,057,603
	2013 budgeted expense - \$18,340,073

Mr. Wolfe noted that the Board of Supervisors' policy is to maintain a General Fund balance of at least 25% of budgeted General Fund expenditures for operations, \$18,340,073, as proposed in the 2013 General Fund budget. He noted that the General Fund balance at the end of 2012 is estimated to be \$4,944,289; per policy, 25% of the \$18,340,073 General Fund 2013 budget is \$4,585,018. He noted that the year-end 2012 General Fund balance is estimated to be \$359,271 more than the 25% threshold.

Mr. Wolfe noted that these are some of the issues that the Township has taken to curtail municipal spending. The Municipal workforce has been reduced to 134 full-time employees in 2012, from a 2009 compliment of 146 and a 2007 high of 152. He noted in January of 2010, the Police Department instituted a 12-hour shift rotation and instituted employee contributions to the police pension plan (saving \$200,000); He noted that administrative employee wages were frozen in 2010, with AFSCME employees experiencing wage freezes in either 2012 or 2013; Instituting/increasing employee contributions to benefits; smoothed pension plan losses due to the recession in accordance with PA Act 44 Of 2009; and delayed certain capital expenditures (pavement management system, financial management system, and some road paving).

Mr. Wolfe noted that the Township's largest source of revenue is the Earned Income Tax (EIT), expected to generate \$6,800,000. He noted that the Real Estate Tax is expected to generate \$3,876,000; Local Service Tax is expected to generate \$1,128,000, with the Township levying no other taxes paid by residents on an annual basis. He noted that Real Estate Tax is the only significant source of General Fund revenue that the Township can adjust as it cannot adjust the rates of taxation for Earned Income, Local Services, or Real Estate Transfer Taxes.

Mr. Wolfe noted that the Real Estate Tax rate will remain 1.3 mills and is expected to generate \$3,876,000, only 20% of the General Fund. He noted that 26% of the Real Estate Tax

(over \$1 million) funds volunteer fire services, and \$2.8 million in Real Estate Tax revenue is available for municipal operations in 2013 which is 15% of the General Fund. He noted that the average real estate tax for Dauphin County is 2.648 mills that excludes two municipalities with no real estate tax and five with millage rates above eight mills.

Mr. Wolfe noted that the tax rate for Lower Paxton Township is 1.300 mills. He noted for a home assessed at \$200,000, the 2013 Real Estate Tax is 1.3 mills; .937 mills for the general account providing for a payment of \$187.40. He noted that .322 mills is for fire protection at \$64.40; and .041 mills for library service at \$8.20 providing a total payment of \$260.00. He noted in 2012, Lower Paxton Township property owners paid real estate taxes at the rate of 22.843 mills; to CDS at 14.317 mills, Dauphin County at 7.226 mills, and the Township at 1.3 mills. He explained that he used the assessment rate of a home valued at \$200,000 which is a fair rate to use when assessing the funds. He noted that the Township received approximately 6% from all the real estate taxes collected.

Mr. Seeds noted that it was a very good report, and the public should have a better idea of where its money is spent.

Mr. Hawk noted that he travels around the state for the Pennsylvania State Association of Township Supervisors (PSATS) and is constantly asked what his budget is and when he states that it is \$18 million they want some of our funds as some of their budgets don't equal what we provide to our fire companies which is \$276,000. Mr. Blain noted that people need to understand the Township's budget is bigger than a lot of businesses in the Central Pennsylvania region. He noted that he works for many businesses and very few have a budget that large. Mr. Hawk noted that the average spending cost for a Township this year is \$47,600,000 similar to a

big business, and it is down \$5,000,000 from last year. Mr. Seeds noted that it includes the sewer operations. Mr. Hawk noted that 1.3 mills is a very good rate.

Mr. Crissman made a motion to approve Resolution 2012-38, adopting the 2013 fiscal year budgets as outlined by Mr. Wolfe with no tax increase to the citizens of Lower Paxton Township. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

Action on agreements with AFSCME Clerks and Custodians and  
Sewer Department employees

Mr. Wolfe noted that Human Resource Manager, David Hogentogler did a yeomen's job in regards to putting these two agreements together with the stewards from both bargaining units. He noted that last year, in a cooperative effort with all three of AFSCME units, the Township negotiated terms and conditions for all three collective bargaining agreements. He noted that Public Works Contract took affect 1/1/2012; however the Clerks and Custodians and Sewer Department Employees had one year remaining on their existing agreement and were not scheduled to take affect until 1/1/2013. He noted over the past year, minor amendments to the collective bargaining agreements were made in regard to noneconomic language and the two agreements were put together in the same format as what has been presented previously and for what was approved for the Public Works employees, with a one-year delay. He noted in regard to both agreements, for 2013 there will be no wage increase and in 2014, 2015, and 2016 a wage increase of 2.5%. He noted that both units will initiate the contribution to health care in 2014, 2015, and 2016 of 1.5% and both will increase their contribution to the pension plan of 1% starting in 2014, 2015, and 2016. He noted that the net effect of this agreement is for each year of the agreement, there is less than a 1% increase in the total cost of the contract to the

Township, yet maintaining a contract that allows the Township to have a productive and efficient workforce. He noted that it is staff's recommendation that the Board approve these two agreements this evening.

Mr. Crissman made a motion to approve the agreements with AFSCME for the Clerks and Custodian and the Sewer Department employee contracts. Mr. Blain seconded the motion. Mr. Hornung noted that it is important to note that the contribution of both unions to their health care helped to balance the budget and they bargained in good faith. He noted that it helps the Board to keep the tax rates down for the residents. Mr. Hawk called for a voice vote and a unanimous vote followed.

Ordinance 12-09; amending the non-uniformed employee plan to change the retirement age for new employees and increase employee contributions

Mr. Wolfe noted that this ordinance was prepared by the actuary who oversees the pension plans and is presented for two purposes; to implement for the non-uniformed employee plan the changes negotiated with the three AFSCME units and that became effective January 1, 2012, and to implement changes that are required by federal law.

Mr. Stine noted that this is the time and date set for a public hearing on Ordinance 12-09, amending the non-uniformed employee pension plan to change the retirement age for new employees and increase the employee contribution. He questioned if anyone in the audience wished to be heard on this ordinance. He noted, seeing no response, it would be appropriate to close the hearing and the Board may take action if it so desires.

Mr. Crissman made a motion to approve Ordinance 12-09; amending the non-uniformed employee plan to change the retirement age for new employees and increase employee contributions. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote and a unanimous voted followed.

Resolution 12-36; accepting the final recommendations and sun setting the  
Village of Linglestown Committee

Mr. Hawk noted that the Board discussed this in a workshop session.

Mr. Wolfe noted that the adoption of this resolution is at the recommendation of the Village of Linglestown Committee. He noted that the resolution lays out the history of the Village of Linglestown Committee which extends back many years, through to completion of the project, and the fact that the Committee has completed its purpose. He noted that the Board of Supervisors has requested three things to resolve, that the Village of Linglestown Committee has fulfilled its mission and as such is released from its duties; resolved that Township staff will assume any remaining functions of the Village of Linglestown Committee; and that the Board commends all members of the Village of Linglestown Committee for the time, efforts and dedication to the Village and the Township.

Mr. Seeds wanted to thank the members for long hours that they spent over many years, especially in the beginning when they were interviewing engineering firms for the project. He noted that he wanted to thank Ms. Heberle publicly since she was at all their meetings and they were not easy meetings to take minutes for. He noted that he attended many of the meetings and he wanted to thank the members for the beautiful project that they completed. Mr. Hawk suggested that it took almost 20 years to complete the project.

Mr. Crissman made a motion to approve Resolution 12-36; accepting the final recommendations and sunsetting the Village of Linglestown Committee. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote, and a unanimous vote followed.

Resolution 12-37; authorizing the submission of an application to the Civil-Military Innovative Training Program on behalf of the Heroes Grove Project

Mr. Hawk noted that this resolution will authorize the submission of an application to the Civil –Military Innovative Training Program on behalf of the Heroes Grove Project. He noted that it will be located at Brightbill Park and as such, the Township needs to participate in this application for a training program.

Mr. Wolfe noted that if this application is submitted and accepted by the Department of Defense, Lower Paxton Township would be provided, in 2014, military reserve personnel to undertake earth moving activities in Brightbill Park to construct in part the Heroes Grove Memorial as proposed by the Heroes Grove Committee. He noted that this project is not a Township project. He noted that it is being undertaken by a large number of parties throughout Dauphin County; however the Board has agreed to participate in the project by allowing its municipal park to be used for the Heroes Grove Memorial. He noted that it would begin the process of an application that will take 18 months.

Mr. Seeds noted that since the Township owns the park they need the Board’s approval to do this. He noted if everything goes right, in the spring of 2014, we would have the Red Horse Unit from Indiantown Gap to start earth moving as a training program at no cost to the Township or the Committee.

Mr. Crissman made a motion to approve Resolution 12-37; authorizing the submission of an application to the Civil-Military Innovative Training Program on behalf of the Heroes Grove Project. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote and a unanimous voted followed.

## **NEW BUSINESS**

### Declaration of Consolidation of Lots for Michael and Nancy Swank

Mr. Wolfe explained that there are three parcels of land located at 6720 Linglestown Road, noting that all three total 1.23 acres. He explained that there is an existing house and garage on one of the parcel, and a shed located on another. He noted that the Swanks would like to combine all three parcels into one parcel. He explained that the request was submitted to the Township by their attorney. He noted that he placed this item for the Board to approve; however, this had been approved many years ago. He noted through a subdivision plan submitted to the Township, a consolidation of the lots occurred, however, for some reason it was never recognized by Dauphin County. He noted to simplify the process for the applicant; he is requesting the Board to approve the consolidation at this time. Mr. Crissman questioned if this was necessary since Dauphin County has not done it and this action would bring it to the attention of Dauphin County. He noted if we already did this it should be recorded that it has been approved by the Board. Mr. Wolfe noted that the Township has a recorded plan that shows the three lots to be consolidated as one, but no one ever consolidated a legal description on one deed. He noted that the attorney is hesitant to do so without the Board approving the consolidation. Mr. Crissman suggested that it is redundant to do it again. Mr. Seeds agreed but stated that it would not hurt to do it again. Mr. Crissman noted if it would help the applicant, then we should do it.

Mr. Crissman made a motion to approve the declaration of consolidation of lots for Michael and Nancy Swank. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote, and a unanimous vote followed.

Resolution 12-32; accepting portions of Creek Crossing Drive and  
Lyters Lane in Spring Creek Hollows/Kendale Oaks II

Mr. Hawk noted that this resolution would accept portions of Creek Crossing Drive and Lyters Lane in the Spring Creek Hollows/Kendale Oaks II development.

Mr. Wolfe noted that he had nothing more to add as this would make Creek Crossing Drive and the expanded portion of Lyters Lane public streets.

Mr. Seeds noted that the Board approved the maintenance agreement for this resolution during its last meeting.

Mr. Crissman made a motion to approve Resolution 12-32; accepting portions of Creek Crossing Drive and Lyters Lane in Spring Creek Hollows/Kendale Oaks II. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote, and a unanimous vote followed.

**Improvement Guarantee**

Mr. Hawk noted that there twelve improvement guarantees and one stormwater guarantee.

Victoria Abbey at Forest Hills, Phase 2

A reduction and extension in a bond with The INSCO/DICO Group, in the amount of \$8,703.20, with an expiration date of December 18, 2013.

Rite Aid Corporation

An increase and extension in a bond with Westchester Fire Insurance Company, in the amount of \$72,102.54, with an expiration date of December 18, 2013.

Autumn Ridge, Phases II & III

An increase and extension in a letter of credit with Fulton Bank, in the amount of \$73,687.38, with an expiration date of December 18, 2013.

Amesbury

An increase and extension in a bond with Liberty Mutual Insurance Company, in the amount of \$52,030.00, with an expiration date of December 18, 2013.

Sunnyhill Farms, North

An extension in a letter of credit with Mid Penn Bank, in the amount of \$6,844.67, with an expiration date of December 18, 2013.

The Towns at Forest Hills

A reduction and extension in a bond with The INSCO Insurance Group, in the amount of \$2,825.90, with an expiration date of December 18, 2013.

Kings Crossing, Phase C

An extension and increase (currently under inspection for reduction) in a letter of credit with Fulton Bank, in the amount of \$46,821.92, with an expiration date of December 18, 2013.

Keystone Center

An extension in a letter of credit with Centric Bank, in the amount of \$647.43, with an expiration date of December 18, 2013.

Amber Fields, Phase II

A release in an escrow with Lower Paxton Township, in the amount of \$4,921.04.

Quail Hollow, Phase IV

An extension in a bond with Developers Surety and Indemnity Company, in the amount of \$61,727.40, with an expiration date of December 18, 2013.

Quail Hollow, Phase V

An extension in a bond with Developers Surety and Indemnity Company, in the amount of \$220,093.00, with an expiration date of December 18, 2013.

Mini Golf Course and Batting Cages

A release in a letter of credit with Metro Bank, in the amount of \$1,741.30.

**Stormwater Guarantee**

6004 Candlestick Drive

A new bond with Erie Insurance Company, in the amount of \$8,871.50, with an expiration date of December 18, 2013.

Mr. Hawk noted that most of the Improvement Guarantees are extensions and a result of the economic conditions for the current housing market.

Mr. Hornung questioned why the request for extension for Sunnyhill Farms North when it is such a small amount. He noted that it has been like that for three years. Mr. Wolfe explained that staff is in contact with Mr. Leo and negotiating the end result for this improvement. He noted that the Board must act on the current amount in place so it does not expire in January. He noted that Mr. Leo is being very cooperative. Mr. Hornung noted that is what he wanted to hear.

Mr. Hornung questioned why the extension for the Keystone Center. He noted that it is down to \$600. Mr. Wolfe noted that they need to install a concrete channel and concrete monuments. He noted that it is up to the applicant to do those and he would recommend extending the guarantee to give them time to complete it. He noted that staff will communicate to the owner that those items need to be completed.

Mr. Hornung noted that one guarantee was released but the current amount was listed and he suggested that it should be zero. Mr. Wolfe answered that was correct.

Mr. Seeds noted that he found a mistake with a date for the Keystone Center but he corrected that with Ms. Moran.

Mr. Crissman made a motion to approve the twelve improvement guarantees and one stormwater guarantee. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote, and a unanimous vote followed.

### **Payment of Bills**

Mr. Seeds made a motion to pay the bills of Lower Paxton Township, Lower Paxton Township Authority and Purchase Cards. Mr. Hornung seconded the motion. Mr. Hawk called for a voice vote, and a unanimous vote followed.

### **Announcement**

Mr. Hawk wished the community a safe and happy holiday season.

Mr. Seeds noted that the Linglestown Area Civic Association will be sponsoring the first ever New Year's Eve celebration at the new roundabout beginning at 10 p.m. He noted that refreshments will be provided as part of a nice family celebration. He noted that the program will welcome in the New Year with the ringing of bells for the Lingle Jingle.

### **Adjournment**

There being no further business, Mr. Crissman made a motion to adjourn the meeting. Mr. Blain seconded the motion, and the meeting adjourned at 8:35 p.m.

Respectfully submitted,

Maureen Heberle

Recording Secretary

Approved by,

Gary A. Crissman  
Township Secretary