

LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS

Minutes of Board Meeting held April 15, 2014

The business meeting of the Board of Supervisors of Lower Paxton Township was called to order at 7:25 p.m. by Vice-Chairman Gary A. Crissman, on the above date, in the Lower Paxton Township Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present in addition to Mr. Crissman were: William C. Seeds, Sr. and Robin L. Lindsey.

Also in attendance were Steve Stine, Township Solicitor; Jeff Staub, Dauphin Engineering; Benjamin Slotznick; and Watson Fisher, SWAN.

Pledge of Allegiance

Mr. Seeds led in the recitation of the Pledge of Allegiance.

Approval of Minutes

Mrs. Lindsey made a motion to approve the minutes from the February 11, 2014 workshop meeting and the March 18, 2014 business meeting. Mr. Seeds seconded the motion, and a unanimous vote followed.

Public Comment

No public comment was provided.

Chairman and Board Member's Comments

Mrs. Lindsey explained that she spent the last four days at the Pennsylvania State Association of Township Supervisors Conference in Hershey where she gained much information and met many supervisors from other Townships.

Arbor Day Proclamation

Mr. Crissman explained that Thursday, April 24th has been designated as Arbor Day in the Township.

Mr. Crissman proceeded to read the Proclamation declaring Thursday, April 24, 2014, as Arbor Day in Lower Paxton Township.

OLD BUSINESS

Appointment of individuals to serve on the Parks and Recreation Board and the Greenway Committee

Mr. Crissman noted that the Board has been provided a recommendation from the Parks and Recreation Board to fill two vacancies, one for the Parks and Recreation Board and the other for the Greenway Committee. He noted that Mr. Mayur Patel was recommended to fill the unexpired term of Robert MacIntyre until December 31, 2017, and Ms. Susan Landau to fill the unexpired term of Luisa Lassoova until December 31, 2014.

Mr. Seeds made a motion to accept the appointments as presented by Mr. Crissman. Mrs. Lindsey seconded the motion. Mr. Crissman called for a voice vote, and a unanimous vote followed.

Action on a proposal from HRG, Inc. to provide engineering services in regard to the issuance of bids for the placement of fill at the Wolfersberger Tract

Mr. Crissman explained that the Board of Supervisors have discussed, over several workshop sessions, this item and the Board needs to approve the proposal from HRG, Inc. to provide engineering services in regard to the issuance of bids for the placement of fill at the Wolfersberger Tract.

Mr. Seeds made a motion to approve the proposal from HRG, Inc. to provide engineering services in regard to the issuance of bids for the placement of fill at the Wolfersberger Tract, in the amount of \$18,000 plus up to 10% for reimbursement for expenses, not to exceed \$19,800. Mrs. Lindsey seconded the motion. Mr. Crissman called for a voice vote, and a unanimous voted followed.

Action on the Second Sub-Grantee and Cooperation Agreement
with Bishop McDevitt High School of Harrisburg

Mr. Crissman noted that action on the Second Sub-Grantee and Cooperation Agreement with Bishop McDevitt High School of Harrisburg is merely a clean up of existing paperwork that needs to be done. He noted that there is no exchange of money; just to allow paper to flow properly.

Mrs. Lindsey made a motion to approve action on the Second Sub-Grantee and Cooperation Agreement with Bishop McDevitt High School of Harrisburg. Mr. Seeds seconded the motion. Mr. Crissman called for a voice vote, and a unanimous voted followed.

NEW BUSINESS

Resolution 14-12; accepting the Federal-Aid Reimbursement Agreement with PennDOT
for preliminary engineering for replacement of the Jonestown Road Bridge

Mr. Crissman noted that this resolution accepts the Federal-Aid Reimbursement Agreement with PennDOT for preliminary engineering for the replacement of the Jonestown Road Bridge project. He noted that the Board must approve the resolution for the preliminary engineering work.

Mrs. Lindsey made a motion to adopt Resolution 14-12, accepting the Federal-Aid Reimbursement Agreement with PennDOT for preliminary engineering for replacement of the Jonestown Road Bridge. Mr. Seeds seconded the motion. Mr. Crissman expressed his hope that the process will move forward rather quickly since the Board has been discussing this for more than a year. He called for a voice vote, and a unanimous voted followed.

Preliminary/subdivision plan for Benjamin and Michael Slotznick

Mr. Jeff Staub, Dauphin Engineering explained that the Township has received a plan to subdivide three existing lots into three proposed building lots. He noted that the property is zoned R-1, Low Density Residential District and is located west of Rutherford Road at the

eastern end of Hillside Road. He noted that the property will be served by public sewer and public water, and the lots will contain the following square footage: Lot 168 = 36,035 square feet; Lot 169 = 24,491 square feet; and Lot 170 = 21,094 square feet.

Mr. Staub explained that the applicant received a variance from minimum lot width requirements along the frontage in conjunction with this plan and the Zoning Hearing Board granted Variance #1337 on April 25, 2013. He noted that they allowed a variance for the applicant to construct a private driveway that will serve the three lots.

Mr. Staub noted that the plan and its two waiver requests were approved at the Planning Commission meeting on April 2, 2014.

Mr. Staub noted that the applicant has requested the following waivers: Waiver of the requirement to provide a preliminary plan submission and waiver of the requirement to provide cul-de-sac and terminus of a dead end street. He noted that staff supports both waivers. He noted that here are two site specific conditions and seven general conditions.

Mr. Staub explained that the major item that needed to be rectified for the plan was an issue that Mr. Fleming, Township Engineer, had with infiltration testing and this was satisfied with the initial testing at the site as it was found to be adequate. He noted that other than some outside agency approvals for the Erosion and Sedimentation Controls and Township Authority approval of the plan, the plan is ready for consideration for approval by the Board this evening.

Mr. Seeds questioned Mr. Staub if that is what the memo from Mr. Wolfe concerned. Mr. Staub noted that he sent the information to Mr. Wolfe for the last few items that were outstanding for the plan. Mr. Crissman noted that the memo contained information regarding the plan and that Mr. Staub had received a verbal okay from HRG on the stormwater infiltration testing at the site, noting that it was a major concern found in HRG's February 17, 2014 memorandum.

Mrs. Lindsey questioned Mr. Staub if he was okay with the site specific conditions and general conditions. Mr. Staub answered yes.

Mr. Crissman questioned if Mr. Staub could speak for the applicant. Mr. Staub answered yes.

Mr. Crissman noted that staff is in support of the two waivers.

Mr. Crissman questioned if Mr. Staub can meet or will meet the two site specific conditions. Mr. Staub answered yes.

Mr. Crissman questioned if Mr. Staub can meet or will meet the seven general conditions including the HRG's letter dated February 17, 2014 with nine comments. Mr. Staub answered yes.

Mr. Seeds made a motion to approve the Preliminary/subdivision plan for Benjamin and Michael Slotznick with the following waivers and conditions: 1) Waiver of the requirement to provide a preliminary plan submission; 2) Waiver of the requirement to provide cul-de-sac and terminus of a dead end street; 3) Upon approval, the Dauphin County Tax Assessment office will need to be notified of the subdivision in order to acquire parcel numbers for the new lots. The new parcel numbers shall be identified on the cover sheet of the plan to comply with plan recording procedures; 4) Provide an Operation and Maintenance Agreement. This agreement shall be recorded at the Dauphin County Courthouse by the applicant; 5) Plan approval shall be subject to providing original seals and signatures; 6) Plan approval shall be subject to the payment of engineering review fees; 7) Plan approval shall be subject to the establishment of an automatically renewable improvement guarantee for the proposed site improvements; 8) Plan approval shall be subject to the Dauphin County Conservation District's review of the Erosion and Sedimentation Control Plan; 9) Plan approval shall be subject to DEP's approval of a sewage facilities planning module; 10) Plan approval shall be subject to Lower Paxton Township Sewer

Department's review and approval of the sanitary sewer design; and 11) Plan approval shall be subject to addressing the comments of HRG's memorandum dated February 17, 2014. Mrs. Lindsey seconded the motion. Mr. Crissman called for a voice vote, and a unanimous vote followed.

Improvement Guarantee

Mr. Crissman noted that there were six Improvement Guarantees to approve.

CGOH NS Nursing Expansion

A release of a letter of Credit with M&T Bank in the amount of \$41,570.10.

Robert L. Leo Property

A new letter of credit with Mid Penn Bank in the amount of \$8,140.00, with an expiration date of April 15, 2015.

4200 Union Deposit Road

An extension and 10% increase in a letter of credit with M&T Bank, in the amount of \$14,850.00 with an expiration date of April 15, 2015.

Sheetz Store #523 – Briarsdale Road

An extension in a bond with Liberty Mutual Insurance Company, in the amount of \$59,844.79, with an expiration date of April 15, 2015.

Grove Road Property

An extension and 10% increase in a letter of credit with Fulton Bank, in the amount of \$138,928.87, with an expiration date of April 15, 2015.

Memorial Eye Institute

An extension and 10% increase in a letter of credit with M&T Bank, in the amount of \$33,583.44, with an expiration date of April 15, 2015.

Mrs. Lindsey made a motion to approve the six improvement guarantees as listed. Mr. Seeds seconded the motion. Mr. Crissman called for a voice vote, and a unanimous vote followed.

Payment of Bills

Mr. Seeds made a motion to pay the bills of Lower Paxton Township and Lower Paxton Township Authority. Mrs. Lindsey seconded the motion. Mr. Crissman called for a voice vote and a unanimous vote followed.

There being no further business, Mr. Seeds made a motion to adjourn the meeting. Mrs. Lindsey seconded the motion, and the meeting adjourned at 7:50 p.m.

Respectfully submitted,

Maureen Heberle
Recording Secretary

Approved by,

Robin L. Lindsey
Assistant Township Secretary