

LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS

Minutes of Board Meeting held December 16, 2014

The business meeting of the Board of Supervisors of Lower Paxton Township was called to order at 7:43 p.m. by Chairman William B. Hawk, on the above date, in the Lower Paxton Township Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present in addition to Mr. Hawk were: William C. Seeds, Sr., William L. Hornung, Gary A. Crissman, and Robin L. Lindsey.

Also in attendance was George Wolfe, Township Manager; Judd Dayton, Steve Stine, Township Solicitor; and Watson Fisher, SWAN.

Pledge of Allegiance

Mr. Hawk noted that the recitation of the Pledge of Allegiance was previously recited during the Authority meeting.

Approval of Minutes

Mr. Crissman made a motion to approve the minutes from the September 9, 2014 workshop meeting, November 18, 2014 and December 2, 2015 business meetings, and November 18, 2014 budget workshop meeting. Mr. Seeds seconded the motion, and a unanimous vote followed.

Public Comment

No comment was provided.

Board Members Comments

No comment was provided by Board Members.

Manager's Report

Mr. Wolfe noted that this is the last meeting of the year for the Board of Supervisor with the first meeting to be held, the reorganizational meeting, Monday, January 5, 2015. He noted that all municipal governments must meet to reorganize on the first Monday of the new year.

OLD BUSINESS

Resolution 14-40; Adoption of the 2015 fiscal year budgets

Mr. Hawk noted that the Board has tried to keep the citizens well informed of what it was doing during its workshops, working to adopt the 2015 fiscal budgets. He noted that the Board began this process in early June of this year and is at the point where it needs to officially adopt the budget.

Mr. Wolfe noted that Lower Paxton Township is a Second Class Township, it has five supervisors with a population of over 47,000 in 28 square mile area. He noted that it is the 17th largest municipality out of 2,600 municipalities in the Commonwealth of Pennsylvania. He explained that the Township owns 200 miles of road, 275 miles of sanitary sewer, and 320 acres of parkland. He noted that the Township employees 140 full-time employees and 400 part-time or seasonal workers.

Mr. Wolfe noted that the Township provide basic services such as police, fire, emergency medical services, and emergency preparedness. He noted that the Public Works Departments deals with road, storm sewers, municipal properties and the compost facility. He explained that staff provides for sanitary sewer service, the parks and recreation and the Friendship Center. He noted that staff is involved with community development, sanitation, health, and administration covers finance and personnel issues.

Mr. Wolfe noted that the 2015 Municipal Budgets for the General Fund are balanced at \$20,985,300; Liquid Fuels is \$1,233,749; Expenditures for the General Improvement Fund, \$4,042,500; Revenues for the Fire Equipment Capital Fund is \$204,300 with no expenditures proposed at this time; LOSAP revenues of \$80,520 and expenditures of \$30,000; Friendship Center Operating Fund revenues of \$2,191,893 against expenditures of \$2,191,855; Lower Paxton Township Authority revenues of \$14,403,451 against expenditures of \$13,930,621; and Authority Capital Fund with \$11,104,000 in expenditures. He noted that the proposed 2015 spending plan is \$53.5 million not including pension funds.

Mr. Wolfe noted that the General Fund operates on a calendar year basis and is balanced at \$20,985,300. He explained that it is the primary source of revenue for the General Improvement Fund, the Fire Equipment Capital Fund, the Police Pension Fund, and the Non-Uniformed Employee Pension Fund. He proceeded to show two pie charts showing that the largest area of revenue is the Earned Income Tax followed by the Real Estate Tax making up about 60% of the revenues. He noted for expenditures for 2015, the largest source is the Police Department followed by the Public Works Department with the Fire and Ambulance and Sanitary Sewers tied for 3rd and 4th place with the remaining Townships areas of operation taking up what is left.

Mr. Wolfe noted to adapt to the 2008 recession, this Board and staff began to operate in a very austere manner. He noted between 2008 and 2015, the annual rate of expenditures for municipal operations increased by only 1.4% per year as compared with the rate of inflation for the same period of time at 1.9%. He noted that the Township is a half percentage point behind the rate of inflation for the last six years or more.

Mr. Wolfe noted to catch up with municipal needs, the Board is planning to increase revenues in 2015, which can only be accomplished by raising the Real Estate tax rate by .4 mills.

Mr. Wolfe noted in 2015 the new spending will include: 1) equipping the Police Department with a K-9, an additional officer and vehicle; 2) hire two police officers noting in 2007 the Township had 62 officers and currently we have 54; 3) expand the Public Works maintenance garage noting that \$4 million in bonds was issued in 2014 to fund this project; 4) repair and replace failing storm sewers. The Annual stormwater spending is estimated at \$1.2 million per year for the next three years; 5) hire a technician to assist with stormwater management; 6) hire an additional laborer in the Public Works as the Department has 30 employees and this has not changed in many years; 7) upgrade parks to include mandatory ADA improvements; 8) Implement Phase I of the Wolfersberger Park; and 9) expand the capacity of the Compost Facility through the purchase of a screener and windrow turner. He noted that the .4 mills increase is to undergo new projects as deemed necessary by the Board of Supervisors through the Strategic Planning process.

Mr. Wolfe noted that the State Aid Fund for 2015 is budgeted and balance with revenues and expenditures of \$1,233,749 for road maintenance and repairs. He noted that the Fire Equipment Capital Plan will receive another \$204,300 taking the fund balance which is currently \$1,185,000 to approximately \$1,400,000. He noted that the Board has pledged, in the past to purchase nine pieces of fire apparatus and this is the fund that pays for it. He noted that the Board has spent over \$4 million in the last 12 years or more for fire apparatus. He noted that the LOSAP will have a Township contribution of \$80,520 providing for a fund balance of \$440,000 in 2015, expecting to pay out \$30,000. He noted that this fund rewards its fire fighter for their length of service to the community and is provided to those who have dedicated up to 25 years of

service at the age of 65, a benefit equal to \$10 per-month per-year of service to a maximum of \$250. He noted that the General Improvement Fund will undertake capital projects, primarily stormwater at \$4,042,500. He noted that the Friendship Center budget has revenues in the amount of \$2,191,893 against expenditures of \$2,191,855. He noted that the Friendship Center is expected to raise sufficient revenues through its operations to provide for its expenditures. He noted that the Board has had significant discussions to make sure that it meets that goal and this year's budget is established in that fashion. He noted that the Capital Fund for the Friendship Center is expected to have a zero balance on January 1, 2015; however, the ongoing capital improvements are being funded by bond funds. He suggested that there is approximately \$700,000 in bond proceeds remaining from the 2013 bond issue. He noted that the Authority Operating and Capital budgets have been adopted by the Authority with revenues of over \$14.1 million and expenditures of \$14 million for general operations with ongoing capital projects of about \$11 million expecting to have funds on hand of \$24.5 million at the beginning of the year. He noted that the Authority will spend down at a rate of over \$10 million a year.

Mr. Wolfe noted that for 2015, the largest source of revenue is the Earned Income Tax expected to be \$7.2 million. He noted that the Real Estate Tax is \$5.1 million and Local Services Tax is \$1,050,000. He noted that the Township levies no other taxes that are paid by residents on an annual basis. He noted that the only tax that the Township can change is the Real Estate Tax as the other taxes are fixed by State Law. He explained that the Township's Real Estate Tax rate will increase to 1.7 mills that will generate \$5,075,770 providing only 24% of the General Fund. He noted that 19% of the Real Estate Tax, nearly \$1 million funds volunteer fire services. He noted that only \$4 million in Real Estate Tax is available for municipal operations in 2015.

Mr. Wolfe noted in regards to Dauphin County Real Estate tax millage rates, the average is 2.508 mills noting that two township have no real estate taxes and 4 have millage rates above 10 mills. He noted that the Township's rate is currently 1.300 mills and is proposed to increase to 1.700 mills in 2015. He noted that the Real Estate tax for a house with an assessed value of \$200,000 is \$340. He noted that 1.337 mills for general funds is \$267.40; .322 mills for fire protection at \$64.40 and library service.041 mills is \$8.20. He suggested that it is an increase of \$80 from the 2014 rate.

Mr. Wolfe noted that the Board is aware that any increase in Real Estate Tax is difficult for individuals to accept. He noted that it does not easily decided to increase taxes; however, residents should be aware that the taxes that they pay to the Township at 1.3 mills in 2014 moving to 1.7 mills in 2015 is a very small portion of the overall real estate tax that they will pay. He explained in Lower Paxton Township, property owners paid Real Estate Taxes at the rate of 23.1268 mills: to Central Dauphin School District at 14.6008 mills; Dauphin County at 7.226 mills; and Lower Paxton Township at 1.3 mills.

Mr. Wolfe noted that Resolution 14-40 states the exacts amounts of the individual fund budgets and also states the proposed real estate tax for 2015 that being 1.337 mills for general purposes, .322 mills for fire services, and .041 mills for library funding totaling 1.7 mills.

Mr. Seeds noted that the explanation was well done and it has been a long haul since we started the process in June.

Mr. Hawk noted that the Board struggles with the preparation of the budget noting that no one wants to increase the taxes. He noted that neighboring townships have tax millage rates of 3.7 and 3.2, showing that we are very conservative in our tax approach.

Mr. Crissman made a motion to approve Resolution 14-40 which is the adoption of the 2015 fiscal year budgets as presented by Mr. Wolfe. Mr. Seeds seconded the motion. Mr. Crissman noted that this has been an ongoing process, starting as early as June and the Board is continuously updating the process along with staff to refine the numbers until it reaches a number that it can defend to the constituents for its needs. He noted that we can be very proud of the services that it provides to its citizens. Mr. Hawk called for a roll call vote: Mrs. Lindsey, aye; Mr. Crissman, aye; Mr. Hornung, aye; Mr. Seeds, aye; and Mr. Hawk, aye.

Resolution 14-41; Adoption of the 2015-19 Strategic Plan for Financial Operations

Mr. Hawk noted that the Strategic Plan is a five-year plan that spans from 2015 to 2019 for financial projections for that time period.

Mr. Wolfe noted that the Board began the budget process by strategically planning the municipal needs for the next five years. He noted that the Resolution 14-41 will adopt the Strategic Plan for municipal operations that contains almost 40 items or projects that are expected to be addressed over the next five years. He noted that the resolution is slightly different from the one you saw in the workshop session last week in that he added the following: “Be it further resolved that this Board of Supervisors shall on an annual basis, conduct a review of the Strategic Plan and by resolution amend the plan as deemed necessary”.

Mr. Crissman noted that Mr. Wolfe did a great job, at the direction of the Board of Supervisors, to put together a strategic plan as it helps the Board to prioritize the things that becomes needs and not wants in the community. He noted by including the items in the budget the Board is able to implement it with a minimal amount of fiscal impact to the community. He noted that he appreciates that we will revisit it on an annual basis.

Mr. Crissman made a motion to approve Resolution 14-41; adopting the 2015 through 2019 Strategic Plan for Financial Operations. Ms. Lindsey seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

Resolution 14-42; Adoption of the 2015 Municipal Fee Schedule

Mr. Wolfe noted that during the workshop meeting last week, the Board reviewed in detail the municipal fee schedule and the proposed minor increases based upon an inflation factor for most cases. He noted that previously he stated that each individual resolution that was identified in this resolution would need to be rewritten as an amendment and it would not be done until January 2015; however Mr. Stine suggested doing it by one resolution and attaching a fee schedule would be much easier. He noted that is what he has done with the resolution to adopt the attached fee schedule; modified in form but not in content. He explained that he removed the column listing the existing fees and only displayed the 2015 rates. He noted that this item is complete and ready for Board action this evening.

Mr. Crissman questioned if the Board adopts the Municipal Fee Schedule, will it be on the web site so the community can look at it to see what the rates are. Mr. Wolfe answered not yet, but it will be once it is adopted.

Mr. Crissman made a motion to adopt Resolution 14- 42, adopting the 2015 Municipal Fee Schedule. Mr. Seeds seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

Action on the 2015 Retainer Agreement with Herbert Rowland and Grubic, Inc., for the services as Township Engineer

Mr. Wolfe noted that during two previous workshop sessions, discussions were held on the 2015 retainer agreement with Herbert Rowland and Grubic, Inc. (HRG). He noted that the 2015 retainer is unchanged from the 2014 retainer agreement.

Mr. Crissman noted that this has been discussed during two meetings previously. He wanted to explain that when the Board comes to the business session to take action on many of the issues, it is not that the Board is seeing this for the first time. He noted that it has discussed this in two workshop sessions and has listed to presenters who provided further analysis before reaching this point. He noted that the Board does not vote on any item that it did not discuss prior to this meeting and it is not an instance of the Board rubber stamping resolutions.

Ms. Lindsey noted that all the board meetings are televised with the first and third Tuesday meetings starting at 7:30 p.m. and the workshop session on the second Tuesday of the month starting at 6 p.m. She noted that the public can watch those meeting to see how the discussions go on certain agenda items.

Mr. Crissman noted that the retainer agreement that the Board will approve this evening is not the original proposal. He noted that the Board had discussions with HRG about their proposal and through the Board's due diligence, it has arrived at this particular agreement.

Mr. Crissman made a motion to approve the 2015 retainer agreement with Herbert Rowland and Grubic as presented by Mr. Wolfe. Mr. Seeds seconded the motion. He noted that the nice part is that there is no increase for next year. He noted that the Board will take action during its organization meeting in January to retain or not to retain HRG as its municipal engineer. Mr. Hawk called for a voice vote, and a unanimous vote followed.

NEW BUSINESS

Change Orders 2 & 3 to the contract with M. F. Ronca & Sons, Inc. for the 2014 storm sewer project

Mr. Wolfe noted that Change Order No. 2 is in the amount of \$49,916.40 for the storm sewer project for 2014. He noted that it is additional work that was done in Beaver Road. He

explained that the contract with Ronca was for the replacement of one 36 inch pipe under Beaver Road and the inlet it connected to; however, it was found when Ronca went to excavate, it was determined that there were two 36 inch pipes under the road as well as a buried manhole. He noted that the change order proposes to remove both 36 inch pipes, the upstream inlet and the buried manhole. He noted that the new design will install 50 linear feet of pipe, increase the size of the inlet in the roadway and replace the buried manhole. He noted that HRG has reviewed this change order and determined it to be complete for Board action this evening.

Mr. Wolfe noted that Change Order No. 3 is for Dowhower Road. He noted that the Board members viewed the project on a recent Road Tour. He noted that the change order is necessary because the water line that was known to be in existence was not at the elevation that it was expected to be. He noted that it was found to conflict with the design of the storm sewer system and the underdrain system had to be lowered. He noted that work cost \$8,276.62.

Ms. Lindsey questioned if that is why the water was laying on Dowhower Road. Mr. Wolfe answered that it had no relation to this change order. He explained that the water that was laying on the street at the intersection of Dowhower and Twin Lakes Roads was found to have been an underground spring that was gushing at an unbelievable rate. He noted that an underdrain was installed and taken to the road edge and swale.

Mr. Crissman made a motion to approve Change Orders 2 & 3 to the contract with M. F. Ronca and Sons, Ins., for the 2014 storm sewer project with Change Order No. 2 in the amount of \$49,916.40 and Change Order No. 3 in the amount of \$8,276.62. Ms. Lindsey seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

Action bids for the sale of municipal vehicles

Mr. Hawk noted that the Township had ten vehicles up for bid with two vehicles falling within the bid acceptability, the Ford Explorer and Chevy Pickup at \$1,510.00 and \$3,150.00. He noted that the seven remaining vehicles had bids too low or there were no bids and they will be bid under the Munici-Bid process in the first quarter of 2015.

Mr. Wolfe noted that staff desires that you act as summarized by Chairman Hawk.

Ms. Lindsey noted for the 1997 Chevy Pickup, the bidder did not fill in his bid in words on the bid sheet. She questioned if that would disqualify him from the bid process. Mr. Wolfe answered no, he noted that the Township would be within its authority to reject the bid based upon incomplete response, however, in this case, you can accept it and if you do and he does not follow through he would lose his bid bond. He noted that he discussed the matter with Mr. Robbins and it was agreed that it was a fair bid; however, the gentlemen did not fill out the paper work properly but he did provide the bid bond. He noted that Ms. Lindsey could ask Mr. Stine if he agrees with what he just said.

Mr. Crissman questioned what happens to the three vehicles that received no bid. Mr. Wolfe answered that we would like to re-advertise those three and the others as listed by Mr. Hawk to the Munici-Bid process that is an online auction service that is available to local governments. He noted if we don't receive acceptable bids after that, then the Township is in a position to negotiate sales.

Mr. Crissman made a motion to approve the bids for the two vehicles as indicated by Mr. Wolfe for the 2006 Explorer and 1997 Chevy as well as the authorization to re-advertise bids on the other vehicles. Ms. Lindsey seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

Preliminary/Final subdivision plan for Harrisburg Christian School

Mr. Wolfe noted that the Preliminary/Final Subdivision Plan for the Harrisburg Christian School proposes to subdivide the 66.85-acre portion of the Parkway Farms Property, which is located along the eastern side of Parkway West, into four smaller parcels. The existing Parkway Farms lot will contain 79.39 acres (upon approval of the Parkway Farms Subdivision Plan), comprised of the 66.85 acre portion on the eastern side of Parkway West and a 12.54 acre portion on the western side of Parkway West. The 12.54-acre portion will not be altered with this plan. Of the four parcels created by the subdivision of the 66.85 acre portion, Lot 1C, which is 16.25 acres, will be conveyed to and consolidated with the Harrisburg Christian School property to the east. Proposed Lots 1 and 1A, which will be 11.37 and 36.48 acres respectively, will be residual lots and have ownership maintained by Parkway Farms. Proposed Lot IB, which contains 2.75 acres will be a standalone lot owned by Parkway Farms for residential development, which is not included in this plan. The site is located partially in the Agricultural Residential (AR) and the Institutional (IN) Zoning Districts. Portions of the site are traversed by Beaver Creek and are located within an approximate FEMA Flood Zone. The property is served by private water and private sewage. He noted that a Sewage Planning Module has been submitted and approved by DEP.

Mr. Wolfe noted that the Planning Commission approved this plan on November 5, 2014.

Mr. Wolfe noted that there are three waivers requests: 1) the applicant is requesting a waiver of the requirement to provide a Preliminary Plan. Staff supports this waiver; 2) the applicant is requesting a waiver from the requirement to provide sidewalks along the frontage of Parkway West. Staff supports waiver of this requirement until any proposed land development of any of the lots; and 3) the applicant is requesting a waiver from the requirement to provide

curbing and street widening along the frontage of Parkway West. Staff supports waiver of this requirement until any proposed land development of any of the lots. He noted that there is one site specific condition and five general conditions.

Mr. Wolfe noted that Judd Dayton from Evans Engineering Inc., is present to represent the plan.

Mr. Dayton showed on the map where the Harrisburg Christian School is located, and the eastern side of the Parkway Farms development, a plan that was recently approved by the Township. He noted that the heart of the subdivision is to take the balance of the Parkway Farms property and add it to the Harrisburg Christian School property. He noted what is left over is three lots that abuts Parkway West.

Ms. Lindsey questioned if Mr. Dayton will be doing anything with the lot that the Harrisburg Christian School is acquiring. Mr. Dayton noted that it is being added on for use down the road. He noted that it is strictly a subdivision with no development planned at this point.

Mr. Crissman questioned if Mr. Dayton can speak for the applicant. Mr. Dayton answered yes.

Mr. Crissman noted that there are three waiver requests, noting that staff supports the first waiver and staff supports the second and third waiver until any proposed land development of any of the lots. Mr. Dayton noted that he needs to make a clarification that the proposed land development of any of the lots would be for lots that have frontage on Parkway West. He noted not the school property that does not have frontage on Parkway West. Mr. Crissman noted that is not what the memo says. Mr. Dayton noted that staff supports it for any of the lots but it needs to be clarified for any of the lots along Parkway West. Mr. Wolfe noted that Mr. Dayton is asking

that the Harrisburg Christian School not be included within that requirement. Mr. Dayton requested that Harrisburg Christian School not be required to come back and put in sidewalk if someone decided to develop one of the other Parkway West lots. He noted that the resulting school property will not have any frontage on Parkway West. Mr. Crissman noted that it is the same for curbing and street widening. Mr. Crissman noted that Mr. Dayton is asking that waiver two and three be stricken. Mr. Wolfe answered not so much that it be stricken, but modified to include only those lots that front on Parkway West. Mr. Crissman questioned if staff is willing to yield to that request. Mr. Wolfe answered yes. He noted that the Harrisburg Christian School does not front on the Parkway West, and any development that it would have would have different access, therefore, requiring the Harrisburg Christian School when it goes to development at some point, noting that it is buying ground to do a development plan at some time in the future, to hold them to do the improvements on Parkway West would be onerous. He noted that the school will not impact Parkway West at all. Mr. Seeds noted that they do not own land along Parkway West. Mr. Wolfe noted that the subdivision that they are getting land from does have access the land. He noted that it could technically be a requirement for all plan lots, but practically speaking... Mr. Crissman noted that they don't have the ability to do that as they don't own land that abuts Parkway West. He questioned if we should remove the requirement as they have no control over that. Mr. Seeds suggested adding that it would only be for any of the lots that abut Parkway West. Mr. Wolfe noted that would be acceptable for waivers two and three. Mr. Hornung questioned if Mr. Dayton would be okay with that. Mr. Dayton answered yes. Mr. Crissman noted that he would add "fronting on Parkway West" for waivers two and three.

Mr. Crissman questioned Mr. Dayton if he was in agreement with the one site specific condition. Mr. Dayton answered yes.

Mr. Crissman noted that there are five general conditions, noting that number five lists the four comments from Steve Fleming, HRG, in his memo dated December 11, 2014. He questioned if Mr. Dayton can complete the conditions in a timely manner acceptable to the Township. Mr. Dayton answered yes.

Mr. Crissman made a motion to approve the preliminary and final subdivision plan for Harrisburg Christian School with the following waivers and conditions: 1) the applicant is requesting a waiver of the requirement to provide a Preliminary Plan. Staff supports this waiver; 2) the applicant is requesting a waiver from the requirement to provide sidewalks along the frontage of Parkway West. Staff supports waiver of this requirement until any proposed land development of any of the lots that affront Parkway West; and 3) the applicant is requesting a waiver from the requirement to provide curbing and street widening along the frontage of Parkway West. Staff supports waiver of this requirement until any proposed land development of any of the lots that affront Parkway West; 4) address the need for access easements for the Pyle and Gwinn properties along the 50' ROW associated with the Harrisburg Christian School. The Township Solicitor should confirm whether easements are required. This must be noted on the plan prior to recording; 5) Approval of this plan as proposed shall be contingent upon approval of the Parkway Farms Subdivision Plan; 6) The applicant shall pay two fee in ileus of \$2,320 for land dedication; 7) The applicant shall pay all required fees prior to recording the plan; 8) Zoning Permits will be required prior to the erection of any structures; and 9) Plan approval shall be subject to addressing the four comments of Steve Fleming, HRG Inc. dated December 11, 2014.

Ms. Lindsey seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

Amendment to the Phasing Schedule for Shadebrook

Mr. Hawk noted that the Phasing Schedule for Shadebrook has been removed from the agenda until the January meeting.

Improvement Guarantees

Mr. Hawk noted that there were two Improvement Guarantees and one Stormwater Guarantee to approve.

Amber Fields, Phase III

A release in an escrow with Lower Paxton Township in the amount of \$9,062.90.

Deposit Road

An extension in a letter of credit with Integrity Bank in the amount of \$439,347.12 with an expiration date of December 2, 2015.

Stormwater Guarantee

Verizon Wireless PRISM Center

A new bond with Westchester Fire Insurance Company in the amount of \$14,200.00 with an expiration date of December 16, 2015.

Mr. Crissman made a motion to approve the two listed improvement guarantees and one stormwater guarantee. Mr. Seeds seconded the motion. Mr. Hawk called for a voice vote, and a unanimous vote followed.

Payment of Bills

Mr. Seeds made a motion to pay the bills of Lower Paxton Township and Lower Paxton Township Authority. Mr. Crissman seconded the motion. Mr. Hawk called for a voice vote, and a unanimous vote followed.

Announcements

Mr. Seeds noted that the Linglestown Area Civic Association will be having the annual New Year's Eve celebration beginning at 10 p.m. at Murphy's at the Square in Linglestown. He noted that there will be entertainment and refreshments.

Mr. Crissman wanted to extend a Happy Hanukkah as this is the first night of that celebration.

Adjournment

There being no further business, Mr. Crissman made a motion to adjourn the meeting, and the meeting adjourned at 8:40 p. m.

Respectfully submitted,

Maureen Heberle
Recording Secretary

Approved by,

William L. Hornung
Township Secretary