

LOWER PAXTON TOWNSHIP  
BOARD OF SUPERVISORS

Minutes of Board Meeting held January 20, 2009

A business meeting of the Board of Supervisors of Lower Paxton Township was called to order at 5:12 p.m. by Chairman William B. Hawk on the above date in the Lower Paxton Township Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present in addition to Mr. Hawk were: Gary A. Crissman, and David B. Blain.

Also in attendance were George Wolfe, Township Manager, Steven Stine, Township Solicitor, and Daniel A. Bair, Chief of Police.

**Pledge of Allegiance**

Mr. Crissman led in the recitation of the Pledge of Allegiance.

**Approval of Minutes**

Mr. Crissman made a motion to approve the minutes of the January 5, 2009 business meeting as presented. Mr. Blain seconded the motion, and a unanimous vote followed.

**Public Comment**

No public comment was presented.

**Chairman & Board Members' Comments**

Mr. Blain introduced his son Peyton, who was sitting in the audience, who is seven years old.

**Oath of Office to Police Officer**

Police Chief Daniel Bair introduced Bryan Clark Walters, a native of Lewisburg, Pennsylvania, as a newly hired police officer who is present to be sworn in by Chairman Hawk. He noted that Mr. Walters graduated from Lewisburg High School and the McCann School of Business and Technology where he received an Associates Degree in Criminal Justice. Mr.

Walters graduated from the 94<sup>th</sup> Municipal Police Academy at the Harrisburg Area Community College on November 24, 2008.

Mr. Hawk administered the Oath of Office to Mr. Walters in the presence of the other Board members.

### **Police Department Promotion Ceremony**

Chief Bair explained that he had the privilege of introducing the following officers who are to be promoted in rank within the Police Department.

#### Sergeant Gary Seefeldt to the rank of Lieutenant

Chief Bair explained that Sgt. Seefeldt has been a member of the Police Department since January 1981. He served in the Patrol Division until 1987 when he was then assigned to the Criminal Investigation Division. He served a six-year assignment with the Dauphin County Drug Task Force, until March 2001, when he was promoted to the rank of sergeant. He was reassigned to the Patrol Division as a platoon supervisor.

#### Corporal Timothy Hicks to the rank of Sergeant

Chief Bair explained that Timothy Hicks has been a member of the Police Department since September 1998. Officer Hicks was promoted to the rank of Corporal in April 2007 and was assigned as a platoon supervisor in the Patrol Division. Officer Hicks has served his entire career in the Patrol Division and has been a member of the Dauphin County Crisis Response Team for the past seven years. He has also served as a Field Training Officer and Firearm's Instructor.

#### Officer Justin DePasqua to the rank of Corporal

Chief Bair explained that Justin DePasqua has been a member of the Police Department since January 2004. He has served entirely in the Patrol Division and in October 2007, he was assigned to the newly created Directed Patrol Platoon.

Officer Richard Needham to the rank of Corporal

Chief Bair explained the Officer Needham has been a member of the Police Department since May 2001. He has served in the Patrol Division until October 2003 when he was then transferred to the Staff Services Division and assigned as the Township Fire Marshall/Investigator.

Mr. Hawk presented the officers with their badges and plaques in the presence of the other Board members.

**Manager's Report**

Mr. Wolfe had no report to make.

**OLD BUSINESS**

Resolution 09-07; Appointment of a consultant to apply for State H2O funding

Mr. Wolfe explained that during the January 13<sup>th</sup> workshop meeting, the Board interviewed three firms to provide consulting services to the Township to apply for funding through the Pennsylvania Commonwealth Finance Agency for certain sanitary sewer improvements necessary in Lower Paxton Township, for the Pennsylvania H2O Act. He noted that the Board requested that the consultant investigate other sources of funding through PENNVEST and PENNWORKS, on a competitive basis, for the Township to fund its ongoing sanitary sewer program to remove infiltration and inflow from the sewers.

Mr. Wolfe explained that the Board interviewed the McCullough Group, Delta Development Group and the Bowen Development Group, and action is necessary this evening to select one of the three to provide services as the first round of applications are due mid-February.

Mr. Crissman noted that the Resolution needs to be removed as it would not be an official resolution, however, he would make a motion to approve the appointment of a consultant to apply for State aid for funding, and the group would be the McCullough Consulting Group,

subject to negotiations for a payment fee for services. Mr. Blain seconded the motion. Mr. Hawk called for a roll call vote: Mr. Blain, aye; Mr. Crissman, aye; and Mr. Hawk, aye.

Resolution 09-05; Authorization to submit a traffic signal permit application to PENNDOT for facilities at the intersection of Nyes Road and Locust Lane.

Resolution 09-06; Authorization to enter into a Traffic Signal Maintenance Agreement with PENNDOT for facilities at the intersection of Nyes Road and Locust Lane.

Mr. Wolfe explained, to operate a traffic signal in Pennsylvania, the entity must receive permission from PENNDOT, which is the reason for Resolution 2009-05 and subsequent to that, the Board needs to agree to maintain the traffic signal by way of Resolution 2009-06. He noted that the two resolutions are interrelated in if the Board agrees to apply for the permit, and PENNDOT installs the traffic signal, then the Township must also agree to maintain it. He requested that the Board act favorably on both resolutions at the same time.

Mr. Blain made a motion to accept Resolution 09-05; the authorization to submit a traffic signal permit application to PENNDOT for facilities at the intersection of Nyes Road and Locust Lane, as well as Resolution 09-06; the authorization to enter into a Traffic Signal Maintenance Agreement with PENNDOT for facilities at the intersection of Nyes Road and Locust Lane. Mr. Crissman seconded the motion. Mr. Hawk called for a voice vote, and a unanimous vote followed.

### NEW BUSINESS

#### Appointment of an Assistant Secretary to the Board of Supervisors

Mr. Hawk noted that there was a need to appoint an assistant secretary to the Board of Supervisors. Mr. Crissman made a motion to appoint Mr. David Blain as the assistant secretary to the Board of Supervisors. Mr. Hawk seconded the motion, and a unanimous vote followed.

Change Orders 4 & 5 to the contract with Handwerk for George Park Roadway Improvements

Mr. Wolfe explained that he originally planned to have Mr. Robbins, Public Works Director present to explain the change orders, however, due to a family situation; he was unable to attend the meeting. He noted that the first change order was an increase in the amount of \$10,565.76 to Handwerk Site Contractors for additional paving and quantity overruns for reclamation work completed in the Blue Meadow Farms development this past summer. He noted that the other change order is a price escalation in the price of bituminous material that was used to do the reclamation project in the Blue Meadow Farms Development this past summer, in the amount of \$73,687.59. He noted, if the Board desires, he would like to schedule action on this agenda item for another business meeting.

All three board members agreed to table this item until a future meeting.

Cooperative Agreement with the Dauphin County Chiefs of Police for Preliminary Eligibility Examination for Police Officer

Mr. Wolfe explained that municipalities in Dauphin County have jointly participated in a hiring process for police officers, sharing the effort to issue the written and physical agility examinations. He noted that they also share the advertising and administrative costs. He noted that the agreement has been reduced to a simple one-page cooperative agreement, and it is his recommendation for the Board of Supervisors to authorize staff to enter into this agreement and continue to participate with the local municipalities in the joint hiring process for police officers.

Mr. Blain made a motion to approve the Cooperative Agreement with the Dauphin County Chiefs of Police for Preliminary Eligibility Examination for Police Officer. Mr. Crissman seconded the motion. Mr. Hawk called for a voice vote, and a unanimous vote followed.

## **IMPROVEMENT GUARANTEES**

Mr. Hawk noted that there were three Improvement Guarantees.

### Sheetz, Inc.

A release in a letter of credit with Reliance Bank, in the amount of \$1,375.00.

### Hearthside East

An extension and 10% increase in an escrow, with Lower Paxton Township, in the amount of \$26,902.83, with an expiration date of January 20, 2009.

### Willow Brook, Phases V & VI

A reduction in a letter of credit, with Fulton Bank, in the amount of \$55,612.51, with an expiration date of December 16, 2009.

Mr. Crissman made a motion to approve the three listed Improvement Guarantees as presented. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote, and a unanimous voice vote followed.

## **Payment of Bills**

Mr. Blain made a motion to pay the bills of Lower Paxton Township and Lower Paxton Township Authority. Mr. Crissman seconded the motion, and a unanimous vote followed.

## **Adjournment**

There being no further business, Mr. Crissman made a motion to adjourn the meeting. Mr. Blain seconded the motion, and the meeting adjourned at 5:35 p.m.

Respectfully submitted,

Maureen Heberle

Approved by,

Gary A. Crissman  
Township Secretary