



LOWER PAXTON TOWNSHIP

BOARD OF SUPERVISORS

2024 MUNICIPAL BUDGET WORKSHOP

TUESDAY, OCTOBER 10, 2023 - 5:30 PM,
425 PRINCE STREET, LOWER PAXTON, PA

1. Call To Order - Chairman Henry
2. Pledge Of Allegiance
3. PRESENTATION OF 2024 FIRE PROTECTION AND EQUIPMENT FUND BUDGET PROPOSAL (BUREAU OF FIRE)

Documents:

[FIRE - PRELIM 2024 BUDGET REPORT \(ATM-FD REVISED DRAFT\) - 10-4-2023.PDF](#)

4. PRESENTATION OF 2024 GENERAL FUND BUDGET PROPOSAL (BUREAU OF POLICE)

Documents:

[POLICE - PRELIM 2024 BUDGET REPORT \(BOARD\) - 10-6-2023.PDF](#)

5. Adjourn

LOWER PAXTON TOWNSHIP
Proposed 2024 Budget
Fire Protection Tax and Equipment Fund

| <u>Account Number</u> | <u>Account Title</u> | <u>2022 Actual</u> | <u>2023 Adopted Budget</u> | <u>2023 Projected Actual</u> | <u>2024 Proposed Budget</u> | <u>Notes/Remarks</u> |
|---|---------------------------------------|--------------------|----------------------------|------------------------------|-----------------------------|---|
| OPERATING REVENUES: | | | | | | |
| 20-3110-301.10 | Taxes - Real Estate Current | \$ 2,080,050 | \$ 2,114,690 | \$ 2,093,573 | \$ 2,128,807 | Factored off interim assessed value (<i>certified roll expected in November 2023</i>) and historical collection rate for 0.6365 dedicated tax mills. |
| 20-3110-301.30 | Taxes - Real Estate Delinq/Refund | 31,072 | 54,194 | 35,422 | 47,063 | Allocated share of est. annual \$175,000 in delinquent collections and related penalty/interest by the County, net of 5% collection fees and allocable share of appeal refunds. |
| 20-3110-341.01 | Interest Earnings | - | - | 52,500 | 40,000 | Allocation of interest earnings (current rates near 5%), with declining investment balances as year progresses (4% estimate) for operating reserves. |
| 20-3110-391.10 | Proceeds - Sales of Fixed Assets | 22,000 | - | - | - | |
| 20-3900-392.01 | Transfers In - General Fund | 19,310 | 19,310 | - | - | Per Code, excess of actuarially-required LOSAP payment over \$60,000 maximum (from general taxation). |
| TOTAL FIRE TAX FUND OPERATING REVENUES | | 2,152,432 | 2,188,194 | 2,181,495 | 2,215,870 | |
| OPERATING EXPENDITURES: | | | | | | |
| 20-4110-411.110 | Wages - Fire Management | 375 | 106,500 | 106,506 | 139,948 | Annual salary for Deputy Fire Chief position and allocated share of Public Safety Director (new for 2024); <i>wage index placeholder applied</i> . |
| 20-4110-411.130 | Wages - Part-Time Assistant Chiefs | - | - | - | 36,000 | Proposed addition of three part-time Assistant Fire Chiefs from the volunteer ranks to aid in response and field management. |
| 20-4110-411.170 | Wages - Longevity | - | - | - | 125 | Annual payments to full-time administration staff, per years of service and corresponding agreements. |
| 20-4110-411.300 | Supp & Admin - Office Supplies | - | - | 21,500 | 750 | Unbudgeted costs in 2023 relative to furniture, turn-out gear, and onboarding supplies for the Deputy Fire Chief, and other administrative expenses; budget divided in more detail for 2024. |
| 20-4110-411.320 | Supp & Admin - Employment Costs | - | - | - | 4,350 | Onboarding costs for proposed three Assistant Fire Chiefs. |
| 20-4110-411.322 | Supp & Admin - Training/Seminars | - | - | - | 10,600 | Required training and education for Deputy Fire and Assistant Fire Chiefs (\$6,600 one-time costs), and discretionary training proposed. |
| 20-4110-411.324 | Supp & Admin - Dues/Subscriptions | - | - | - | 1,000 | |
| 20-4110-411.326 | Supp & Admin - Uniforms | - | - | - | 3,000 | Base uniforms for proposed three Assistant Fire Chiefs. |
| 20-4110-411.420 | R&M - Vehicle Maintenance | - | - | 7,000 | 1,000 | 2023 included repairs to Colonial Park engine repairs (under major repair provisions for Township reimbursement). |
| 20-4110-411.519 | Prof Svcs - Fire/EMS Study | 27,295 | - | 26,248 | - | Study extended and wrapped in 2023; currently in phase implementation assessment. |
| 20-4110-411.542 | Prof Svcs - IT Subscriptions/Licenses | - | - | 250 | 20,000 | Includes proposed Records Management System implementation by Township for the use by all volunteer fire companies, and individual-specific subscriptions for Township employees and adding all volunteer personnel to township's PowerDMS communications system. |

LOWER PAXTON TOWNSHIP
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Fire Protection Tax and Equipment Fund

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|-----------------------|--|--------------------|----------------------------|------------------------------|-----------------------------|--|
| 20-4110-411.551 | Prof Svcs - Volunteer Fire Allotments | 541,369 | 539,200 | 552,139 | 553,200 | 0.15% historical tax collection rate (<i>slowed growth in 2023</i>), plus \$9,000 per company for insurance allotment; paid in equal quarterly allotments to the respective volunteer companies. |
| 20-4110-411.554 | Prof Svcs - LOSAP Payment | 79,310 | 79,310 | - | - | Actuarially-determined LOSAP contribution, based on 1/1/2023 valuation. |
| 20-4110-411.557 | Prof Svcs - Volunteer Fire Stipends | - | - | 87,840 | 525,600 | Vehicle staffing stipend program implemented in late 2023 for volunteer fire companies for minimum vehicle and response manning. |
| 20-4110-411.600 | Utilities - Vehicle Fuel | - | - | 3,650 | 15,000 | Estimated fuel for three proposed Assistant Fire Chiefs, and Deputy Fire Chief, vehicles. |
| 20-4110-411.634 | Utilities - Water - Hydrants | 258,629 | 260,000 | 260,185 | 260,500 | Annual PUC-approved rent charges from Veolia for public hydrant network within Township. |
| 20-4110-411.670 | Utilities - Telephone | - | - | 800 | 3,200 | Cellular phone and mobile computing coverages subscriptions for eight units (two for each of the four personnel). |
| 20-4110-411.900 | Capital - Vehicle Purchases | 19,892 | 10,000 | 10,000 | - | 2023 included additional upfits for bunker gear and portable radio for Deputy Fire vehicle. |
| 20-4110-411.910 | Capital - Equipment Purchases | - | - | - | 61,100 | \$5,200 for turnout gear and \$8,500 for radios for each of the proposed three Assistant Fire Chiefs, and \$20,000 for toughbooks/accessories for all four personnel. |
| 20-4700-471.820 | Debt - Principal - 2019 Bonds | 226,000 | 234,000 | 234,000 | 242,000 | |
| 20-4700-472.820 | Debt - Interest - 2019 Bonds | 88,010 | 78,810 | 78,810 | 69,290 | |
| 20-4810-481.200 | Benefits & Taxes - Social Security/Medicare Taxes | - | 8,148 | 8,148 | 13,469 | Estimated employer taxes for full- and part-time positions; additional benefits below. |
| 20-4810-481.210 | Benefits & Taxes - Unemployment Compensation | - | 50,000 | - | - | 2023 budget related to Workmens Compensation for volunteer companies (incorrect category); see below (<i>significantly rose in 2023</i>). |
| 20-4810-483.220 | Benefits & Taxes - Minimum Municipal Obligations (MMO) | - | - | 17,319 | 24,237 | |
| 20-4810-484.230 | Benefits & Taxes - Workmens Compensation | - | 3,007 | 71,639 | 73,823 | |
| 20-4810-487.240 | Benefits & Taxes - Medical Insurance | - | 32,575 | 31,440 | 36,416 | |
| 20-4810-487.242 | Benefits & Taxes - Self-Insured Dental/Vision | - | 1,620 | 1,620 | 2,313 | |
| 20-4810-487.250 | Benefits & Taxes - Life Insurance | - | 264 | 192 | 269 | |
| 20-4810-487.270 | Benefits & Taxes - Self-Insured Short-Term Disability Insura | - | - | 70 | 70 | |
| 20-4810-487.272 | Benefits & Taxes - Long-Term Disability Insurance | - | 285 | 276 | 386 | |
| 20-4820-486.730 | Misc - Liability & Casualty Insurances | - | - | 500 | 1,500 | Estimated allocation of insurance relative to the above-noted vehicles (four). |

LOWER PAXTON TOWNSHIP
Proposed 2024 Budget
Fire Protection Tax and Equipment Fund

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|---|------------------------------------|--------------------|----------------------------|------------------------------|-----------------------------|---|
| 20-4900-492.707 | Misc - Transfer to Capital Reserve | 326,500 | 305,410 | 305,410 | 305,410 | Annual budgeted allotment transfer to capital reserves (below), as well as any sales proceeds or other dedicated transfers. |
| TOTAL FIRE TAX FUND OPERATING EXPENDITURES | | 1,567,380 | 1,709,129 | 1,825,542 | 2,404,556 | |
| NET TOTAL FIRE TAX FUND CHANGE IN OPERATING RESERVES | | 585,053 | 479,065 | 355,953 | (188,686) | Includes roughly \$75,050 in initial/onboarding costs relative to proposed Assistant Fire Chief positions (exclusive of vehicles/upfits in capital below). |
| Net Financial Operating Reserves - Beginning | | 215,340 | 800,393 | 800,393 | 1,156,346 | |
| NET FINANCIAL OPERATING RESERVES - ENDING | | \$ 800,393 | \$ 1,279,458 | \$ 1,156,346 | \$ 967,660 | |

| CAPITAL RESERVE REVENUES: | | | | | | |
|---|---|---------------------|---------------------|---------------------|---------------------|---|
| 20-3900-341.01 | Interest Earnings - Capital Reserve | \$ 20,573 | \$ 40,750 | \$ 87,500 | \$ 80,500 | Earnings on capital reserve holdings; earnings currently above 5%, and proposed at 4.5% on fairly consistent balances. |
| 20-3900-392.50 | Transfers In - Fire Operations | 326,500 | 305,410 | 305,410 | 305,410 | Annual budgeted allotment transfer from operations (above), as well as any sales proceeds and/or other dedicated transfers. |
| TOTAL FIRE TAX FUND CAPITAL RESERVE REVENUES | | 347,073 | 346,160 | 392,910 | 385,910 | |
| CAPITAL RESERVE EXPENDITURES: | | | | | | |
| 20-4110-411.904 | Capital - Apparatus & Vehicle Purchases | - | - | - | 200,000 | 2024 proposal for private vehicles from each of the part-time paid Assistant Fire Chiefs (\$45,800/each plus upfits and security upgrades). |
| TOTAL FIRE TAX FUND CAPITAL RESERVE EXPENDITURES | | - | - | - | 200,000 | |
| NET TOTAL FIRE TAX FUND CHANGE IN CAPITAL RESERVES | | 347,073 | 346,160 | 392,910 | 185,910 | |
| Net Financial Capital Reserves - Beginning | | 872,620 | 1,352,989 | 1,352,989 | 1,745,899 | |
| NET FINANCIAL CAPITAL RESERVES - ENDING | | \$ 1,219,692 | \$ 1,699,149 | \$ 1,745,899 | \$ 1,931,809 | |

| <u>Change in Operating Revenues/Expenditures Statistics</u> | <u>2023 Budget vs. 2024 Budget</u> | <u>Percentage Change</u> | <u>2023 Projected vs. 2024 Budget</u> | <u>Percentage Change</u> |
|---|------------------------------------|--------------------------|---------------------------------------|--------------------------|
| Increase (Decrease) in Operating Revenues | \$ 27,676 | 1.26% | \$ 34,375 | 1.58% |
| Increase (Decrease) in Operating Expenditures | \$ 695,427 | 40.69% | \$ 579,014 | 31.72% |

| <u>Contractual/Discretionary Expenditures Statistics</u> | <u>2024 Budget</u> | <u>2023 Budget vs. 2024 Budget</u> | <u>Percentage Change</u> | <u>2023 Projected vs. 2024 Budget</u> |
|--|--------------------|------------------------------------|--------------------------|---------------------------------------|
| Budget Operating Expenditures -- Contractual (Personnel) | \$ 176,073 | \$ 69,573 | 65.33% | \$ 69,567 |
| Budget Operating Expenditures -- Discretionary | \$ 2,228,483 | \$ 625,854 | 39.05% | \$ 509,447 |

LOWER PAXTON TOWNSHIP

Proposed 2024 Budget

Police Department

| <u>Account Number</u> | <u>Account Title</u> | <u>2022 Actual</u> | <u>2023 Adopted Budget</u> | <u>2023 Projected Actual</u> | <u>2024 Proposed Budget</u> | <u>Notes/Remarks</u> |
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| REVENUES: | | | | | | |
| 01-3100-321.61 | Lic & Permits - Peddler/Transient | \$ 2,130 | \$ 4,000 | \$ 4,000 | \$ 4,200 | Charges for peddler and transient merchant permits issued by the Police Department. |
| 01-3100-331.10 | Fines - Enforcement Revenues | 228,793 | 245,000 | 245,000 | 240,000 | District Magistrate, State Police, and local vehicular violation fines and restitution. |
| 01-3100-351.02 | Federal - Police Grants/Reimbursements | 19,617 | 13,900 | 128,466 | 124,064 | Annual Bullet-Proof Vest Federal grants (near 50% of prior year vest costs) and US Marshals Service overtime assignment reimbursements. Also includes 2023-2024 PCCD grant covering certain wages/related costs and software license support. |
| 01-3100-351.20 | Federal - Police Traffic Enforcement Grant Program | - | - | 52,831 | 212,858 | Beginning October 2023, Township-administered Federal Impaired Driving, Occupant Protection, Aggressive Driving/Speeding, and Pedestrian Safety grant programs administration for Dauphin County. |
| 01-3100-354.02 | State - Police Grants/Reimbursements | 33,032 | 15,000 | 5,000 | 5,000 | Reimbursements from the State for Click-it-or-Ticket, Aggressive Driving, Sobriety/DUI Checkpoint (shifting above in 2023), MCSAP (new for 2024), and related overtime assignments. |
| 01-3100-355.10 | State - Operational Support Agent | 172,190 | 179,660 | 178,212 | 186,485 | Reimbursements from State Police for salary, benefits, and operating/capital charges for Operational Support Agent position. |
| 01-3100-357.02 | County - Police Grants/Reimbursements | 46,922 | 40,000 | 216,875 | 20,000 | Reimbursements from the County for Task/Field Force overtime assignments and Fire Marshall call-out reimbursements. 2023 includes County Local Share grant towards body/dash camera lease payoff. |
| 01-3100-358.10 | County - Police Booking Reimbursements | 1,684 | 2,500 | 2,000 | 2,000 | Reimbursements from County for defendant booking (most centralized with the County itself). |
| 01-3100-358.11 | County - School Resource Officer | 44,250 | 43,500 | 43,500 | 43,500 | Billing for 50% shared cost for SRO's assigned to Township schools, including Vo-Tech. |
| 01-3100-358.12 | County - Crossing Guard Services | 16,361 | 19,500 | 10,677 | - | Billing for 50% shared cost for All City Management contracted school crossing guard services, ceasing with FY2022-2023 School Year (school privately contracting). |
| 01-3100-361.73 | Pub Safety - Accident Reports | 9,705 | 9,500 | 9,500 | 9,500 | Charges for issuing copies of accident reports by the Police department. |
| 01-3100-362.03 | Pub Safety - Reimb & Misc Income | 2,456 | 5,000 | 5,000 | 5,000 | Various reimbursements and fees from local sources for incurred charges. |
| 01-3100-362.10 | Pub Safety - Outside Contracting | 31,071 | 20,000 | 33,798 | 28,165 | Billing (at contractual rate) for overtime for public safety coverage for school or area business events. |
| 01-3100-362.13 | Pub Safety - Burglar Alarm Fees | 1,800 | 2,500 | 750 | 750 | Billing for false alarm response charges (exceeding three) at \$25/instance. |

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Police Department

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|---|--|--------------------|----------------------------|------------------------------|-----------------------------|---|
| 01-3100-387.01 | Contributions - Police Misc. | 35,646 | - | 15,000 | 10,000 | General contributions towards Public Safety efforts. |
| 01-3100-387.02 | Contributions - Police Canine | 4,671 | 3,000 | 3,000 | 1,000 | Contributions restricted directly for canine support donations. |
| 01-3110-355.07 | State - Foreign Fire Premium Tax | 353,917 | 300,000 | 352,468 | 350,000 | Allocation of State-levied tax on foreign fire insurance company gross premiums passed-through to local volunteer fire agency. |
| TOTAL POLICE DEPARTMENT REVENUES | | 1,004,246 | 903,060 | 1,306,077 | 1,242,522 | |
| EXPENDITURES: | | | | | | |
| 01-4100-410.110 | Wages - Public Safety Director | 137,724 | 147,358 | 147,358 | 109,340 | Director of Public Safety full-time position; <i>wage index placeholder applied</i> . Overall decrease for shift in allocation of wages to Fire Protection Tax and Equipment Fund. |
| 01-4100-410.112 | Wages - Logistics & Admin | 104,712 | 62,910 | 126,339 | 117,312 | Civilian (added in prior years to expand sworn officer roles) full-time position; <i>wage index placeholder applied</i> . |
| 01-4100-410.114 | Wages - Full-Time Operational Support Agent | 121,766 | 128,855 | 127,110 | 132,826 | Labor (excluding benefits; centralized through Administrative budget) relative to fully-funded State Police support agreement; <i>increase tied to estimate on State agreement effective annually in July</i> . |
| 01-4100-410.120 | Wages - Full-Time Command Staff | 403,362 | 410,989 | 410,989 | 405,193 | Deputy Chief of Police, Captain, and Lieutenant full-time command positions; <i>wage index placeholder applied</i> . |
| 01-4100-410.121 | Wages - Full-Time Sergeants | 393,452 | 466,130 | 466,130 | 455,522 | Four Sergeants (Patrol, Special Operations, Criminal Investigation [CI] Unit, and Administrative) full-time positions under Police Union Collective Bargaining Agreement (CBA); contractual 3.5% increase for 2024. |
| 01-4100-410.122 | Wages - Full-Time Police Officers | 3,880,555 | 4,476,721 | 4,363,454 | 4,349,199 | 46 full-time Patrol Officer positions under Police Union CBA; contractual 3.5% increase for 2024. |
| 01-4100-410.123 | Wages - Full-Time Corporals | 757,610 | 775,082 | 775,082 | 755,062 | Seven Corporals (four Patrol, Special Operations, CI Unit, and Administrative) full-time positions under Police Union CBA; contractual 3.5% increase for 2024. |
| 01-4100-410.124 | Wages - Full-Time Civilians | 195,135 | 219,250 | 219,250 | 211,691 | AFSCME Business Office Supervisor, Secretary, and two Clerk full-time positions; contractual 3% increase for 2024. |
| 01-4100-410.125 | Wages - Full-Time Community Service Officers | 46,436 | 54,111 | 54,111 | 49,275 | Community Service Officer full-time position; <i>wage index placeholder applied</i> . |
| 01-4100-410.150 | Wages - Shift Differential | 31,704 | 32,000 | 31,200 | 32,000 | Additional \$1/hour for all Union staffing from 6PM to 6AM |
| 01-4100-410.160 | Wages - Overtime | 137,697 | 120,000 | 125,000 | 120,000 | Budgeted at historic levels, gross of any reimbursement revenue (above). |
| 01-4100-410.164 | Wages - Outside Employment (Overtime) | 27,038 | 17,400 | 30,000 | 25,000 | Overtime labor related to subcontracting for area schools and business events public safety coverage. |

LOWER PAXTON TOWNSHIP

Proposed 2024 Budget

Police Department

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| 01-4100-410.170 | Wages - Longevity | 319,222 | 342,393 | 344,131 | 374,147 | Annual payments to administration and Union staff, per years of service and corresponding agreements. |
| 01-4100-410.180 | Wages - Accumulated Comp Time Payouts | 15,910 | 20,000 | 18,731 | 20,000 | Annual payment for unused Union compensatory time in the prior calendar year. |
| 01-4100-410.182 | Wages - Accumulated Leave Payouts | 90,467 | - | - | 60,500 | Voluntary termination payout for vacation, sick, and compensatory time; one expected for 2024. |
| 01-4100-410.300 | Supp & Admin - Office Supplies | 4,178 | 5,000 | 5,000 | 5,000 | Allotment for general office operating supplies. |
| 01-4100-410.306 | Supp & Admin - IT Supplies | 18,173 | 8,000 | 6,500 | 5,000 | Includes minor computer replacement supplies. |
| 01-4100-410.312 | Supp & Admin - Printing | 337 | 1,000 | 500 | 500 | Pre-printed and custom forms and tickets. |
| 01-4100-410.320 | Supp & Admin - Employment Costs | 16,764 | 8,500 | 9,000 | 8,500 | Includes new hire expenses for recruitment/promotion, educational supplies, and accreditation costs. |
| 01-4100-410.322 | Supp & Admin - Training/Seminars | 32,365 | 35,000 | 31,000 | 35,000 | Discretionary and mandatory training for all levels of the department, including one-time \$4,000 for command school training (<i>pushed from 2023 to 2024</i>). |
| 01-4100-410.324 | Supp & Admin - Dues/Subscriptions | 6,333 | 7,000 | 6,500 | 7,000 | Annual memberships, including Hunters & Angles (for weapons training), and organization/publication memberships. |
| 01-4100-410.326 | Supp & Admin - Uniforms | 37,336 | 32,700 | 30,000 | 28,500 | Includes contract allowances as well as laundry and replacement services and new hire uniforms. |
| 01-4100-410.330 | Supp & Admin - Traffic/Safety Supplies | 9,857 | 10,000 | 10,000 | 8,500 | Includes forensic blood kits for alcohol/drug analysis, speed and traffic timer certifications and calibrations, and other related supplies. |
| 01-4100-410.331 | Supp & Admin - Criminal Investigation Supplies | 6,909 | 9,500 | 7,000 | 9,500 | Includes supplies for fingerprint/photo processing and crime lab protection and forensic materials. |
| 01-4100-410.332 | Supp & Admin - Patrol Supplies | 7,389 | 7,500 | 6,000 | 6,000 | Includes patrol vehicle and supply/equipment replacements. |
| 01-4100-410.333 | Supp & Admin - Body Armor | 18,358 | 17,000 | 17,000 | 17,750 | Purchase of new hire and replacement body armor (bullet-proof vests), with approx. 50% reimbursement in following year from Federal grant program. |
| 01-4100-410.334 | Supp & Admin - Canine Supplies | 11,980 | 19,000 | 22,500 | 14,000 | Cost associated with the two canine units, increased in 2023 for retiring Rex and training replacement. |
| 01-4100-410.335 | Supp & Admin - Weapons | 27,165 | 18,850 | 17,000 | 18,850 | Annual purchases for ammunition, targets, tasers (see below for new lease acquisition), and weapons purchases and maintenance. |
| 01-4100-410.336 | Supp & Admin - Operational Support Agent | 24,817 | 16,000 | 13,375 | 16,000 | Non-labor costs (vehicle lease, equipment, utilities, etc.) relative to fully-funded State Police support agreement. |
| 01-4100-410.420 | R&M - Vehicle Maintenance | 53,129 | 40,000 | 52,500 | 52,500 | Continued increase in costs for servicing vehicles and repairs from incidents (net of insurance reimbursements). |

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|-----------------------|--|--------------------|----------------------------|------------------------------|-----------------------------|--|
| 01-4100-410.542 | Prof Svcs - IT Subscriptions/Licenses | 25,303 | 99,000 | 90,871 | 87,500 | Allocated share of Township user licenses/subscriptions, and department-specific licenses/subscriptions for records management, investigation/forensics, and camera recordings. |
| 01-4100-410.555 | Prof Svcs - Victim's Witness Advocate/Co-Responder | 30,969 | 15,000 | 40,002 | 40,002 | Represents 25% cost share for County Victim Witness Advocate (\$15,000) and Co-Responder (\$25,002) positions; <i>Co-Responder matched with Federal grants in 2023 and 2024</i> . |
| 01-4100-410.556 | Prof Svcs - Crossing Guards | 32,723 | 39,000 | 22,223 | - | Represents School Crossing Guard contract, with 50% billing (revenue above) to Central Dauphin School District. District contracting directly for FY2023-2024/further. |
| 01-4100-410.558 | Prof Svcs - PTS Grant Allotments | - | - | 47,831 | 192,858 | Beginning October 2023, distribution of Federally-funded Sobriety/DUI Checkpoint awards to police programs in Dauphin County. |
| 01-4100-410.570 | Prof Svcs - Copier Maintenance Contracts | 32,265 | 9,600 | 9,600 | 5,500 | Includes annual copier leases, reducing and |
| 01-4100-410.587 | Prof Svcs - Animal Control | 12,025 | 10,000 | 17,000 | 22,000 | Includes annual Humane Society fees for consolidated services (\$12,000) and costs for administrating Trap, Neuter, and Release (TNR) program (\$10,000); program costs continue to increase for TNR administration. |
| 01-4100-410.600 | Utilities - Vehicle Fuel | 127,701 | 125,000 | 96,000 | 115,000 | Fuels for vehicle fleet and motorcycles, which have been sporadic due to inflationary pressures. |
| 01-4100-410.670 | Utilities - Telephone | 28,490 | 33,500 | 32,250 | 30,000 | Verizon charges for landline and cellular phones, including mobile hotspot devices. |
| 01-4100-410.674 | Utilities - Wireless Modem Cards | 8,811 | 7,500 | 8,000 | 8,000 | Verizon charges for in-car wireless modem access (15 units). |
| 01-4100-410.900 | Capital - Vehicle Purchases | 4,661 | 26,250 | 100,000 | 58,000 | 2023 includes upfit charges for four additional four-year vehicle leases (see below for segregated lease costs), and purchase of 2023 Chevy Tahoe (in 2022 budget, but delayed); upfit costs significantly increased in 2023 due to outsourcing functions during mechanic staff absence, and projected as fully outsourced for 2024; <i>anticipate returning in-house in mid/late 2024</i> . |
| 01-4100-410.910 | Capital - Equipment Purchases | 22,032 | 30,000 | 15,985 | - | Included expenses towards office improvements in Director/Command Staff wing. |
| 01-4100-410.912 | Capital - Specialized Gear | 26,090 | 19,300 | 16,734 | 3,200 | Includes spending from community policing funds (from National Night Out events), including unbudgeted use of prior accumulated reserves in 2023. 2024 includes confiscated cell phone charging locker. |
| 01-4100-471.800 | Debt - Principal - Vehicle Capital Leases | 47,742 | 101,796 | 93,071 | 142,345 | 12 current vehicle leases , plus first-year principal on four new vehicles leases (\$50,000 estimated acquisition value per vehicle; all replacement vehicles). <i>Spending, once fleet all under lease, will be over \$350,000 (30 vehicles).</i> |

LOWER PAXTON TOWNSHIP

Proposed 2024 Budget

Police Department

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|---|---|-----------------------|----------------------------|------------------------------|-----------------------------|--|
| 01-4100-471.801 | Debt - Principal - Equipment Capital Leases | 43,565 | 45,118 | 148,764 | 65,536 | 2024 includes lease payments for 11 in-car Mobile Data Terminals, and (new for 2024) police taser replacements (\$271,645 financed over five years). 2023 includes payoff of 45 body and 15 in-car camera units lease, with County Local Share Grant covering current and prior year's debt service costs. |
| 01-4100-472.800 | Debt - Interest - Vehicle Capital Leases | 4,054 | 2,876 | 2,876 | 8,054 | Interest portions of above capital leases. |
| 01-4100-472.801 | Debt - Interest - Equipment Capital Leases | 3,971 | 2,418 | 6,461 | 334 | Interest portions of above capital leases, including 2023 payoff. |
| 01-4110-411.338 | Supp & Admin - Fire Marshall & Canine | 1,187 | 750 | 750 | 1,500 | Memberships, training, and minor supplies for Fire Marshall role, including costs for canine Rudy. |
| 01-4110-411.550 | Prof Svcs - Foreign Fire Relief Payment | 353,917 | 300,000 | 352,468 | 350,000 | Allocation of State-levied tax on foreign fire insurance company gross premiums passed-through to local volunteer fire agency. |
| 01-4110-412.552 | Prof Svcs - EMS Contribution | 100,000 | 100,000 | 100,000 | 100,000 | Annual contribution to South Central EMS to support EMS service availability to Township residents and visitors. |
| TOTAL POLICE DEPARTMENT EXPENDITURES | | 7,843,384 | 8,475,357 | 8,673,646 | 8,679,496 | |
| NET POLICE DEPARTMENT ACTIVITY | | \$ (6,839,138) | \$ (7,572,297) | \$ (7,367,569) | \$ (7,436,974) | |

| <u>Change in Revenues/Expenditures Statistics</u> | <u>2023 Budget vs. 2024 Budget</u> | <u>Percentage Change</u> | <u>2023 Projected vs. 2024 Budget</u> | <u>Percentage Change</u> |
|---|------------------------------------|--------------------------|---------------------------------------|--------------------------|
| Increase (Decrease) in Revenues | \$ 339,462 | 37.59% | \$ (63,555) | -4.87% |
| Increase (Decrease) in Expenditures | \$ 204,139 | 2.41% | \$ 5,850 | 0.07% |

| <u>Contractual/Discretionary Expenditures Statistics</u> | <u>2024 Budget</u> | <u>2023 Budget vs. 2024 Budget</u> | <u>Percentage Change</u> | <u>2023 Projected vs. 2024 Budget</u> |
|--|--------------------|------------------------------------|--------------------------|---------------------------------------|
| Budget Expenditures -- Contractual (Personnel) | \$ 7,217,067 | \$ (56,132) | -0.73% | \$ (21,818) |
| Budget Expenditures -- Discretionary | \$ 1,462,429 | \$ 260,271 | 31.19% | \$ 27,668 |