

**LOWER PAXTON TOWNSHIP
RE-ORGANIZATION AND BUSINESS MEETING**

Minutes of the Annual Reorganization Meeting held January 3, 2022

The annual re-organization meeting of the Lower Paxton Township Board of Supervisors was called to order at 7:04 p.m. by Chairman Pro Tem Steven Stine on the above date at the Lower Paxton Township Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present were, Robin Lindsey, Norman Zoumas, Chris Judd, and Paul W. Navarro. The Chairman, Lowman Henry participated via telephone conference. Also, in attendance were Bradley Gotshall, Township Manager, Samuel Miller, Assistant Township Manager, and Steven Stine, Solicitor.

Pledge of Allegiance

Mr. Zoumas led the Pledge of Allegiance.

Oath of Office to Newly Elected Supervisors, Norman Zoumas & Paul Navarro

The Honorable Joseph S. Lindsey administered the Oath of Office to newly elected Supervisors, Norman Zoumas and Paul Navarro.

Oath of Office to Newly Elected Tax Collector, Ann Marie Laban

The Honorable Joseph S. Lindsey administered the Oath of Office to newly elected Tax Collector, Ann Marie Laban.

Oath of Office to Newly Elected Auditor, Theodore Herman

The Honorable Joseph S. Lindsey administered the Oath of Office to newly Auditor, Theodore Herman.

Election of Chairman of the Board

Steve Stine, Chairman Pro Tem opened nominations for the position of Chairman of the Board of Supervisors. Mr. Zoumas nominated Lowman S. Henry as Chairman of the Board of

Supervisors. Mr. Judd seconded the motion. Mr. Stine moved to close the nominations for chairman. Mr. Stine called for a voice vote and a unanimous vote of approval followed.

Chairman Henry commented via teleconference: he thanked the Supervisors for nominating him as Chairman of the Board of Supervisors. He congratulated Mr. Zoumas and Mr. Navarro on their reelection and continued service to the community.

Election of Vice Chairman

Mr. Henry opened the nominations for the position of Vice Chairperson of the Board of Supervisors (via-teleconference). Mr. Navarro nominated Robin Lindsey as Vice Chairperson of the Board. Mr. Judd seconded the motion. Mr. Henry called for a voice vote and a unanimous vote of approval followed. He turned the meeting over to Robin Lindsey, Vice-Chairperson to conduct the remainder of the meeting.

Election of Secretary

Mrs. Lindsey opened the nominations for the position of Secretary of the Board. Mr. Zoumas nominated Chris Judd as Secretary of the Board. Mr. Navarro seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote of approval followed.

Election of Treasurer

Mrs. Lindsey opened the nominations for the position of Treasurer of the Board. Mr. Judd nominated Norman Zoumas as Treasurer of the Board. Mr. Navarro seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote followed.

Election of Assistant Secretary

Mrs. Lindsey opened the nominations for the position of Assistant Secretary of the Board. Mr. Zoumas nominated Paul W. Navarro as Assistant Secretary of the Board. Mr. Judd seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote followed.

Mr. Navarro motioned to appoint Norman Zoumas as the Alternate Representative to the Capital Region Council of Governments. Mr. Judd seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote followed.

Appointment of a Voting Delegate & Alternate to PSATS State Convention

Mrs. Lindsey opened the nominations for the Appointment of the Voting Delegate to PSATS State Convention. Mr. Judd nominated Robin Lindsey as the Voting Delegate to PSATS. Mr. Navarro seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote followed.

Mrs. Lindsey opened the nominations for the Alternate Voting Delegate to the PSATS State Convention. Mr. Judd nominated Norman Zoumas as an Alternate Voting Delegate to the PSATS State Convention. Mr. Navarro seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote followed.

**Appointment of a Representative and Alternate Representative
to the Dauphin County Tax Collection Committee**

Mrs. Lindsey opened the nominations for the Appointment of a Representative to the Dauphin County Tax Collection Committee. Mr. Navarro motioned to appoint Samuel Miller as the Representative to the Dauphin County Tax Collection Committee. Mr. Zoumas seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote followed.

Mrs. Lindsey opened the nominations for the Alternate Representative to the Dauphin County Tax Collection Committee. Mr. Zoumas motioned to appoint Chris Judd as the Alternate Representative to the Dauphin County Tax Collection Committee. Mr. Navarro seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote followed.

Appointment of the Vacancy Board Chairman

Mrs. Lindsey opened the nominations for the position of the Vacancy Board Chairman. Mr. Zoumas motioned to appoint Dan Mosel as the Vacancy Board Chairman. Mr. Navarro seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote followed.

Appointment of the Township Manager

Mrs. Lindsey opened the nominations for the position of Township Manager. Mr. Judd motioned to appoint Bradley Gotshall as the Township Manager. Mr. Navarro seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote followed.

Appointment of Solicitor

Mrs. Lindsey opened the nominations for the Appointment of the Solicitor position. Mr. Zoumas nominated the Law Offices of Steven Stine as the Solicitor. Mr. Navarro seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote followed.

Appointment of the Township Engineer

Mrs. Lindsey opened the nominations for the Appointment of the Township Engineer. Mr. Judd made a motion to appoint Herbert, Rowland & Grubic, Inc. as the Township Engineer. Mrs. Lindsey seconded the motion. Mr. Blain called for a voice vote, and a unanimous vote followed.

Appointment of a Representative and Alternate to Capital Region Council of Governments

Mrs. Lindsey opened the nominations for the Appointment of the Representative to the Capital Region Council of Governments. Mr. Navarro motioned to appoint Robin Lindsey as the Representative to the Capital Region Council of Governments. Mr. Judd seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote followed.

Mrs. Lindsey opened the nominations for the Appointment of the Representative to the Capital Region Council of Governments.

Mr. Zoumas motioned to appoint Alternate Representative to the Dauphin County Tax Collection Committee. Mr. Zoumas motioned to appoint Susan Landau, Jim Seidler, Michael Emanuel, and Jennifer Schultz to the Greenway Committee. Mr. Navarro seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote followed.

Historical Commission; 1-Year Term; 7-Member Commission

Mrs. Lindsey opened the nominations for the Historical Commission; 1-Year Term; 7-Member Commission: Denise Deimler, David Doyle, Donald Goss, Kristy Kessler, William Minsker, Jay Purdy, and Robert Thomas. Mr. Judd to appoint Denise Deimler, David Doyle, Donald Goss, Kristy Kessler, William Minsker, Jay Purdy, and Robert Thomas. Mr. Navarro seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote followed.

Lower Paxton Township Authority Board; 7-Member Board; Staggered Terms

Mrs. Lindsey opened the nominations for the Lower Paxton Township Authority Board; 7-Member Board; Staggered Terms: David Ramsey and Paul Navarro. Mr. Zoumas motioned to appoint David Ramsey and Paul Navarro to the Lower Paxton Township Authority Board. Mr. Judd seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote followed.

Parks & Recreation Board

Mrs. Lindsey opened the nominations for the Parks & Recreation Board for the reappointment of Kirby Lentz and Angela McCloskey. Mr. Navarro motioned to reappoint Kirby Lentz and Angela McCloskey to the Parks & Recreation Board. Mr. Judd seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote followed.

Pension Committee

Mrs. Lindsey opened the nominations for the Pension Committee. Mr. Zoumas motioned to appoint Bradley Gotshall, Samuel Miller, and Jada Handiboe to the Pension Committee. Mr. Judd seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote followed.

Appointments to Various Township Board, Commissions, & Committees

Arts Council; 1-Year Term; 7-Member Committee

Mrs. Lindsey opened the nominations for the Arts Council serving a one-year term, with seven members: Pat Crawford, Stan Smith, Sandra McKeehan, Grace Newsome, and Laurie Holmes. Mr. Zoumas motioned to appoint Pat Crawford, Stan Smith, Sandra McKeehan, Grace Newsome, and Laurie Holmes. Mr. Judd seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote followed.

Audit Committee; 1-Year Term; 3 Member Committee

Mrs. Lindsey opened the nominations for the Audit Committee; 1-Year Term; 3 Member Committee: Chris Judd, Robin Lindsey, and Bradley Gotshall to serve on the Audit Committee. Mr. Zoumas motioned to appoint Chris Judd, Robin Lindsey, and Bradley Gotshall to serve on the Audit Committee. Mr. Navarro seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote followed.

Community Engagement Committee; 1-Year Term; 7-Member Committee

Mrs. Lindsey opened the nominations for the Community Engagement Committee, 1 – Year Term; 7-Member Committee: Pat Crawford, Denise Hussar, Jim Seidler, Stanley Smith, and Robert MacIntyre. There are two vacancies on the Community Engagement Committee. She encouraged residents to apply to participate on the Community Engagement Committee. Mr. Navarro motioned to appoint Pat Crawford Denise Hussar, Jim Seidler, Stanley Smith, and Robert MacIntyre to the Community Engagement Committee. Mr. Judd seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote followed.

Greenway Committee; 1-Year Term; 7-Member Committee

Mrs. Lindsey opened the nominations for the Greenway Committee; 1-Year Term: 7-Member Committee: Susan Landau, Jim Seidler, Michael Emanuel, and Jennifer Schultz.

Zoning Hearing Board; 5-Year Term; 5-Member Board; 2 Alternates

Mrs. Lindsey opened the nominations for the Zoning Hearing Board. Mr. Judd motioned to reappoint Mark Emery to the Zoning Hearing Board. Mr. Zoumas seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote followed.

Establishment of Treasurer and Assistant Treasurer Bonds for \$1Million Dollars

Mr. Judd motioned to establish \$1,000,000.00 Bonds for the Treasurer and Assistant Treasurer. Mrs. Lindsey seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote followed.

Designation of Township Depository M&T Bank

Mr. Judd motioned to designate M&T Bank as the Township's Depository. Mrs. Lindsey seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote followed.

Establishment of the Supervisor's Meeting Schedule

Mrs. Lindsey announced that the Board of Supervisors meetings will be held the first, second, and third Tuesday of each month in 2022, at the Lower Paxton Township Municipal Center beginning at 7:00 p.m. Mr. Navarro motioned to establish the Supervisor's meeting schedule as presented by the Chair. Mr. Zoumas seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote followed.

Authorization to the Secretary or Treasurer to Pay All Fixed Expenses Which Result from Prior Board Action (Payroll, Utilities, Discounted Expenses, Etc.)

Mr. Judd motioned to authorize the Secretary or Treasurer to pay all fixed expenses which result from prior Board action. Such as, payroll, utilities, and discounted expenses. Mr. Navarro seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote followed.

Planning Commission; 4-Year Term; 7-Member Commission

Mrs. Lindsey opened the nominations for the Planning Commission for the reappointment of Frederick Lighty, Lori Staub, and Courtney Powell as the Alternate. Mr. Judd motioned to appoint Frederick Lighty, Lori Staub, and Courtney Powell as the Alternate to the Planning Commission. Mr. Zoumas seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote followed.

Public Safety Committee; 1-Year Term; Appointed by Position

Mrs. Lindsey opened the nominations for the Public Safety Committee for a one-year term: Colonial Park Fire Company Chief, Linglestown, Fire Company Chief, Paxtonia Fire Company Chief, Emergency Operation Director, Fire Marshall, Colonial Park Fire Company President, Linglestown Fire Company President, Paxtonia Fire Company President, Public Safety Director and South-Central EMS Representative. Mr. Navarro motioned to appoint Colonial Park Fire Company Chief, Linglestown, Fire Company Chief, Paxtonia Fire Company Chief, Emergency Operation Director, Fire Marshall, Colonial Park Fire Company President, Linglestown Fire Company President, Paxtonia Fire Company President, Public Safety Director, and South-Central EMS Representative to the Public Safety Committee. Mr. Judd seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote followed.

Shade Tree Commission; 5-Year Term; 5-Member Commission

Mrs. Lindsey opened the nominations for the Shade Tree Commission for the reappointment of John Whaley. Mr. Zoumas motioned to appoint John Whaley to the Shade Tree Commission. Mr. Navarro seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote followed.

Mrs. Lindsey noted that a vacancy exists on the Shade Tree Commission; she encouraged residents to apply for the position.

Action on Resolution 22-01; Appointing a Certified Public Accountant to Audit the Funds & Accounts for Lower Paxton Township & Lower Paxton Township Authority for the 2021 Fiscal Year

Mr. Judd motioned to appoint Brown Schultz Sheridan & Fritz, to audit the accounts of the Township, and the Lower Paxton Township Authority, for the 2021 fiscal year for \$42,430.00. Mr. Navarro seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote of approval followed.

Subdivision and Land Development

Action to Approve an Updated Phasing Schedule for the Amesbury Development

Mark DiSanto, CEO of Triple Crown Corporation was present to answer questions about the updated Phasing Schedule for the Amesbury Development. The phasing schedule for the development has run out. He provided the Supervisors and Solicitor with correspondence. The NPDES Permit must be renewed, and he does not anticipate any other changes being required. This approval will allow the phasing schedule to go out to the year 2026.

Mr. Zoumas motioned to approve the updated phasing schedule for the Amesbury Development. Mr. Navarro seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote of approval followed.

Action on Resolution 2022-02; Authorizing the Acceptance of Portions of Station Circle of the Shadebrook Development Phase 2

Jason Hinz, HRG, Inc. was present to answer questions.

Mr. Judd motioned to approve Resolution 2022-02, which authorizes the Acceptance of Portions of Station Circle of the Shadebrook Development Phase 2. Mr. Zoumas seconded the motion. Mrs. Lindsey called for a roll call vote:

Mr. Zoumas aye, Mrs. Lindsey abstained from voting, Mr. Judd aye, Mr. Navarro aye, and the vote was 3:1 approving Resolution 2022-02.

Business Agenda

Announcement

Mrs. Lindsey announced that the Supervisors met in Executive Session before the meeting to discuss a personnel matter.

Approval of Minutes

Mr. Judd motioned to approve the minutes of the Budget Workshop and Business meetings held on September 21, 2021. Mr. Zoumas seconded the motion. Mr. Lindsey called for a voice vote, and a unanimous vote of approval followed.

Public Comment

There was none.

Chairman and Board Members' Comments

Mrs. Lindsey congratulated the newly elected officials, Mr. Zoumas, Mr. Navarro, Mrs. Laban, and Mr. Herman.

Manager's Report

Mr. Gotshall thanked the Supervisors for appointing him as Township Manager to serve the Township for the fourth year in row. The new year is going to be an exciting year for everyone.

Old Business

Mid Atlantic Automotive Recovery Services Junkyard License

Mr. Zoumas motioned to approve the renewal of the license for Mid Atlantic Automotive Recovery Services Junkyard License. Mr. Navarro seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote of approval followed.

Adjournment

Mr. Zoumas motioned to adjourn the Annual Reorganization Meeting. Mr. Judd seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote followed, and the Reorganization meeting adjourned at 7:35 p.m.

19667

Respectfully submitted,



Shellie Smith
Recording Secretary

Approved by,



Chris Judd
Secretary

Action on Resolution 2022-03; Authorizing the Acceptance of Portions of Pin Oak Drive, White Oak Drive, English Court, and Continental Drive of the Autumn Oaks Development

Mr. Zoumas motioned to approve Resolution 2022-03, which authorizes the Acceptance of Portions of Pin Oak Drive, White Oak Drive, English Court, and Continental Drive of the Autumn Oaks Development. Mr. Navarro seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote of approval followed.

Action on Resolution 2022-04; Authorizing the Acceptance of Portions of Alexandria Lane, Allyson Road, Lorelai Drive, and Vanessa Drive of the Blue Ridge Village Phase 1 Development

Mr. Judd motioned to approve Resolution 2022-04, which authorizes the Acceptance of Portions of Alexandria Lane, Allyson Road, Lorelai Drive, and Vanessa Drive of the Blue Ridge Village Phase 1 Development. Mr. Zoumas seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote of approval followed.

Improvement Guarantees

Mr. Judd motioned to approve the Improvement Guarantees for Autumn Oaks Phase III, 6320 Maiden Creek Drive, 6266 Ryecroft Lane, and Wilshire Estates, Phase 2A. Mr. Zoumas seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote of approval followed.

Payment of Bills – Lower Paxton Township & Lower Paxton Township Authority

Mr. Zoumas motioned to approve the payment of bills for Lower Paxton Township and Lower Paxton Township Authority. Mr. Navarro seconded the motion. Mrs. Lindsey called for a voice vote, and a unanimous vote of approval followed.

Announcements

Mrs. Lindsey announced the next meeting is scheduled for Tuesday, January 11, 2022, beginning at 7:00 P.M.