

**LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS**

Minutes of the meeting held on June 7, 2022

A meeting of the Lower Paxton Township Board of Supervisors was called to order at 7:02 p.m. by Chairman Henry on the above date at the Lower Paxton Township Municipal Center 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present in addition to Mr. Henry were Robin Lindsey, Norman Zoumas, Chris Judd and Paul W. Navarro. Also in attendance were Bradley Gotshall, Township Manager, Samuel Miller, Assistant Township Manager, Adam Kosheba, Director, and Steve Stine, Township Solicitor.

Pledge of Allegiance

Mr. Judd led the Pledge of Allegiance.

Approval of Minutes

There were none.

Announcements

Mr. Henry announced that the Supervisors met before the meeting in executive session, and they would meet again afterward.

Public Comment

There was none.

Chairman and Board Members' Comments

Mrs. Lindsey thanked members of the Linglestown Legion for hosting the Memorial Day Parade on Monday, May 30, 2022. She announced that the Township's Parks & Recreation Department will host the first concert of the Summer Concert Series beginning at 7:30 pm at Heroes Grove, Friday, June 10, 2022.

Manager's Report

There was none.

Old Business

Action to Award a Construction Contract to ECI Construction, LLC, for Heroes Grove, Phase 3

Christine Hunter, H. Edward Black & Associates, announced that the Bid opening for Phase 3 of the Heroes Grove construction project was held on May 5, 2022; this project consists of the restroom concession building. ECI Construction had submitted the lowest bid of \$452,000.00 for the base bid and flagpole. She noted that Heroes Fund, Inc. has significant funding in place for the project; however, there is a need for additional funds. She asked the Supervisors to support the project and requested \$100,000.00, which includes the current construction contract, and all expenses incurred to date, such as advertising fees, permit applications, and additional fees for H. Edward Black & Associates.

Mrs. Lindsay motioned to Award a Construction Contract to ECI Construction, LLC, for Heroes Grove, Phase 3. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Action to Approve a Request for Additional Funding for Heroes Grove, Phase 3

Mrs. Lindsey announced that she resigned from the Heroes Fund Committee and the resignation has been filed with the Township.

Mr. Henry explained that the Township has been the sponsoring Municipality and recipient of grant funds for Heroes Grove. He noted that between all three phases of construction the Township will gain a facility valued at 1.7 million dollars and the Township's only contribution towards that is the up to \$100,000.00 being considered this evening. Heroes Grove is a Township owned facility even though it is for everyone in Dauphin County.

Mr. Henry asked the Supervisors to take action to approve additional funding for Heroes Grove Phase 3, up to \$100,000.00 to cover final construction costs, overages, and \$10,000.00 in Administration fees for H. Edward Black & Associates.

Mr. Navarro motioned to approve the allocation of \$100,000.00 to the Heroes Grove Phase 3 Construction project, with \$10,000.00 to be allocated to H. Edward Black & Associates. Mrs. Lindsey seconded the motion.

Mr. Henry noted that Heroes Grove is a Township facility, and this is an internal action to designate up to \$100,000.00 of Township funds to a Township facility; however, two members of the board will recuse themselves from voting because they continue to serve on the Heroes Fund, Inc. Board.

Mr. Henry called for a roll call vote: Mrs. Lindsey voted yes; Mr. Zoumas recused himself from the vote. Mr. Judd voted yes; Mr. Navarro voted yes, and Mr. Henry recused himself from the vote. The allocation of \$100,000.00 to the Heroes Grove Phase 3 Construction project, with \$10,000.00 to be allocated to H. Edward Black & Associates was approved 3:0 and 2 recusal votes.

New Business

Action to Approve a Professional Services Agreement with Municipal Resources, Inc. in Response to the Fire and Emergency Services Consultant RFP

Adam Kosheba recommended that the Board award the contract to Municipal Resources, Inc. in Response to the Fire and Emergency Services Consultant's Request for Proposal for \$52,495.00. He noted having received nine proposals for this service with \$49,500.00 budgeted, leaving a remaining balance of \$2,995.00. Discussion followed.

Mr. Henry noted that the funding for this service comes from the Fire Tax.

Mr. Kosheba mentioned that the Police Department has also received a federal grant for recruitment and retention and this study will examine recruitment and retention methods for volunteers.

Mr. Judd motioned to approve a Professional Services Agreement with Municipal Resources, Inc. in Response to the Fire and Emergency Services Consultant RFP for \$52,495.00. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Action to Appoint PFM Financial Advisors, LLC as the Township's Independent Advisor
Relative to Debt Issuance and Management Service, and PFM SWAP Advisors, LLC
as the Township's Qualified Independent Representative for
an Outstanding Interest Rate SWAP Agreement

Mr. Zoumas motioned to appoint PFM Financial Advisors, LLC as the Township's Independent Advisor for Debt Issuance and Management Services and PFM SWAP Advisors, LLC as the Township's Qualified Independent Representative for an Outstanding Interest Rate SWAP Agreement. Mrs. Lindsey seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Action on Change Order #1 for the 2020/2021 Sewer Lining Project

Mr. Gotshall noted that the Change Order modifies the contract time by extending it for an additional 257 days with no impact on the price.

Mrs. Lindsey motioned to approve Change Order #1 for the 2020/2021 Sewer Lining Project for a time extension of 257 days. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Subdivision and Land Development

Improvement Guarantees

Mr. Navarro motioned to approve the Improvement Guarantee for Shadebrook, Phase I. Mr. Judd seconded the motion. Mr. Henry called for a voice vote and Mrs. Lindsey abstained from the vote; there were four votes approving the Improvement Guarantee for Shadebrook, Phase 1.

Mrs. Lindsey motioned to approve the Improvement Guarantees for Amber Fields, Phase VIIB, 6804 Blue Ridge Ave, Blue Ridge Village, Phase 1, Blue Ridge Village, Phase 2, 6320 Maiden Creek Drive, Stray Winds Farm Phase 3, SA, SB, 6, Stray Winds Farm Phase SC, 9A, 9B, and Estates of Autumn Oaks, Phase II. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Payment of Bills – Lower Paxton Township & Lower Paxton Township Authority

Mr. Zoumas made a motion to pay the bills for Lower Paxton Township and the Lower Paxton Township Authority. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Announcements

Fire Police Officers

Michelle and Jim DeStefano were sworn in as Fire Police Officers for Lower Paxton Township, Dauphin County. On behalf of the Board of Supervisors' Chairman Henry thanked Mr. & Mrs. DeStefano for their willingness to serve the Township.

Mr. Henry announced that the next workshop meeting of the Board of Supervisors is scheduled for Tuesday, June 14, 2022, at the Municipal Center.

Adjournment

Mr. Zoumas motioned to adjourn the meeting. Mrs. Lindsey seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed, and the Chairman adjourned the meeting at 7:25 p.m.

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Respectfully submitted,


Shellie Smith
Recording Secretary

Approved by,


Chris Judd
Secretary