

**LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS**

Minutes of the meeting held on July 19, 2022

A meeting of the Lower Paxton Township Board of Supervisors was called to order at 7:01 p.m. by Chairman Henry on the above date at the Lower Paxton Township Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present in addition to Mr. Henry were Robin Lindsey, Norman Zoumas, Chris Judd, and Paul W. Navarro. Also in attendance were Bradley Gotshall, Township Manager, Samuel Miller, Assistant Township Manager, Amanda Zerbe, Tim Nolt, and Steve Stine, Township Solicitor.

Pledge of Allegiance

Mr. Judd led the Pledge of Allegiance.

Announcements

Mr. Henry announced that the Supervisors met before the meeting in executive session to discuss personnel matters and they would meet again afterward.

Public Comment

Bill Minsker, 5956 Linglestown Road, announced that the General Assembly passed a Bill on fireworks before adjourning and there are some provisions in this Bill that affect the current discussions taking place during the last few board meetings about fireworks. He mentioned the 150-foot provision, which means no fireworks could be set off within 150 feet of an occupied structure. Mr. Judd explained that the 150-foot setback provision is in the existing Fireworks Law. Mr. Minsker continued to explain that the Supervisors could establish provisions to outlaw the use of fireworks in the Township or require permits. He noted that the fireworks are only permitted twice a year, New Year and July 4th.

Mr. Judd explained that he discussed the law with Mr. Gotshall and asked him to research it further with the Township's Solicitor.

Chairman and Board Members' Comments

Mrs. Lindsey announced that she along with Mr. Gotshall, William Weaver, Randy Allen, Jason Hinz, HRG, and two representatives of Susquehanna Township, attended a Ribbon Cutting Ceremony at Stonebridge Apartments. The Stonebridge Stream Restoration project was huge, and it demonstrates how the Township is using the stormwater funds. The stormwater funds have been put to good use. Additionally, she thanked the staff of Parks & Recreation for a job well done at the Arts & Parks 5k Walk/Run, which was hosted by the Lower Paxton Community Engagement Committee, on Saturday, July 16, 2022, at the Friendship YMCA.

Mrs. Lindsey provided an update on the Township's Trap Neuter and Release (TNR) program, noting that 58 vouchers have been paid out, through June 2022, preventing the birth of 230 kittens. This program has been in place for over two years and has prevented the birth of approximately 1082 kittens. She encouraged anyone interested in volunteering to visit the Township's website to sign up. Mr. Judd added that the program was initiated because there were people in the community whose properties were being overrun with feral cats. Now, there's an Ordinance in place that prohibits residents from feeding feral cats unless they participate in the TNR Program.

Mrs. Lindsey announced that she and Mr. Zoumas attended the Capital Region Council of Governments meeting on Monday, July 18, 2022. There were two guest speakers at this meeting, a representative of Keystone Traffic Group who spoke about the Traffic Signal Maintenance agreements in District 8, and a representative of Buchart Horn spoke about installing electric charging stations at Municipal Centers throughout the Commonwealth.

Manager's Report

Bradley Gotshall, Township Manager, introduced Alexander Manikas, a newly hired GIS Technician who joined the Township on May 2, 2022, and Lyle Gaines, Human Resource Manager, who joined the Township on July 11, 2022.

Old Business

There was none.

New Business

Action to Award a Contract for the 2022 Traffic Line Painting Project

Tim Nolt, Director of Public works presented the 2022 Traffic Line Painting Services Bid project; the project consists of highway line painting on streets in the Township. This project was advertised on June 16, 2022, and opened for Bids on Wednesday, July 6, 2022. Mr. Nolt noted that the Township received just one Bid from Alpha Space Control and recommended the Supervisors award the project to Alpha Space Control for \$103,150.50. Discussion followed.

Mr. Judd motioned to approve the awarded contract to Alpha Space Control for \$103,150.50. Mrs. Lindsey seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Action to Approve Application for Payment No. 3 from JNS and Excavating Corporation for the Brightbill Park Resurfacing Project

Mr. Gotshall presented the Application for Payment No. 3 (AFP) from JNS and Excavating Corporation for \$6,637.50. This payment is for the Brightbill Park Resurfacing Project which is in conjunction with Township's Parks Revitalization Project. The Township's Engineer and the staff have reviewed the AFP and recommended approval.

Mrs. Lindsey motioned to approve Application for Payment No. 3 for \$6,637.50 from JNS and Excavating Corporation for the Brightbill Park Resurfacing Project.

Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Action on the Final Adjusting Change Order with Pact One, LLC
for the 2021 Sanitary Sewer Improvements Project

Mr. Gotshall presented the Final Adjusting Change Order with Pact One, LLC, for the 2021 Sanitary Sewer Improvements Project. This change order is to adjust the estimated contract quantities to the actual quantities installed and the substantial and final completion dates. This is a decrease from the original contract price of \$123,407.00. The Township's Engineer and the staff have reviewed Change Order No. 1 and recommend approval.

Mr. Zoumas motioned to approve the Final Adjusting Change Order No. 1 with Pact One, LLC, for the 2021 Sanitary Sewer Improvements Project for a decrease of the original contract price of \$123,407.00. Mr. Judd seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Approval of the Intergovernmental Cooperation Agreement for
the Preparation of an IMA with Capital Region Water

Mr. Gotshall reported the Intergovernmental Cooperation Agreement is between the Township, Swatara Township, Susquehanna Township, and the Boroughs of Penbrook, Paxtang, and Steelton, and their Authorities. The Intermunicipal Agreement establishes the framework by which the agreement with Capital Region Water will be negotiated. In this agreement, the Authorities agree to appoint the Township as the lead coordinator in the Capital Region Water (CRW) IMA negotiations as well as, permission to negate a Rate Consultant at a cost not to exceed \$20,000.00 to assist with negotiations.

Mrs. Lindsey motioned to approve an Intergovernmental Cooperation Agreement for the Preparation of an IMA with Capital Region Water, not to exceed \$20,000.00.

Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Subdivision and Land Development

Action to Approve a Preliminary/Final Subdivision Plan for the Molinelli Addition (Plan #22-12)

19662 Amanda Zerbe, Director of Community Development, presented the Preliminary/Final Subdivision Plan for the Molinelli Addition, Plan #22-12. The Preliminary/Final Subdivision Plan for Molinelli Addition proposes to subdivide Lot 2A (2,675 SQ. FT) from Lot 2 and combine it with Lot 1 as an add-on lot. The lots are in the (R-1) Low-Density Residential Zoning District and will be served by public sewer and private water supply. The Planning Commission approved this plan on July 6, 2022. There are three waiver requests: the first waiver is for pavement widening and curbing, the second is for street trees, and lastly, a request to waive the requirement for a sidewalk along the roadway frontages bordering the subdivision. The Township staff support all three waiver requests. There are four administrative comments and two general comments, which the applicant is responsible for completing before recording the plan with the Dauphin County Recorder of Deeds.

Anthony Trost, Melham Associates, PC, was present to answer questions about the plan.

Mr. Zoumas motioned to approve the Preliminary/Final Subdivision Plan for the Molinelli Addition, Plan #22-12. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

Discussion on Crown Centre's Traffic Signal Installation Letter of Concurrence

Mr. Gotshall reported that Triple Crown Corporation (TCC) has a development plan along Linglestown Road, which originated in 2004, but has had several iterations until recently.

Mr. Gotshall noted that representatives of TCC, came before the Planning Commission and Supervisors in 2019 and again in 2020 to discuss the development at the current Bumble Bee Hollow property along Linglestown Road. In 2020, the Planning Commission and Board of Supervisors had recommended that TCC move forward with a Traffic Study. After some discussions with representatives of PennDOT, they are now requesting letters of concurrence providing input as to their stance relating to a traffic signal along Linglestown Road. HRG has provided a letter of concurrence, and now the Township must also provide a letter to PennDOT. This letter does not support the traffic signal, but rather provides commentary as to understanding the need for the traffic signal given the location of the development. At this point, TCC is unable to provide an alternative to the traffic signal, but they must have a traffic signal if they want to move forward with the development. Mrs. Zerbe added that TCC has owned the Bumble Bee Hollow property for many years, and they submitted the first development plan in 2004. Mr. Gotshall explained that the issue at hand stems from the Conservation District, they have a conservation swath to the rear of the property, and they are making Bumble Bee Hollow cease operations within that swath of land. Discussion followed.

Mr. Gotshall asked the Supervisors for their approval to permit staff to write a letter of concurrence to PennDOT, mirroring that which HRG has provided. This letter would merely comment on the fact that the Township understands no other options exist but would not necessarily indicate the Township's support for the traffic signal.

Mr. Henry asked the Supervisors if there was any objection to allowing the staff to write a letter of concurrence to PennDOT. There was none. Mr. Henry directed Mr. Gotshall to move forward with the letter of concurrence to PennDOT.

Improvement Guarantees

Mrs. Lindsey motioned to approve the Improvement Guarantees for 6517 Plowman Ridge Drive, 311 Deaven Road, 4294 Stellata Court, 298 Mindy Drive, Estates of Forest Hills, Estates of Union Deposit, 6206 Parkway East, The Estates of Autumn Oaks Phase 1B and Amesbury. Mr. Zoumas seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed.

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Payment of Bills – Lower Paxton Township & Lower Paxton Township Authority

Mr. Zoumas motioned to approve the payment of bills for Lower Paxton Township and the Lower Paxton Township Authority. Mr. Navarro seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote followed.

Announcements

Mr. Henry announced that the next Board meeting is scheduled for Tuesday, August 2, 2022, at the Municipal Center, beginning at 7:00 p.m.


Adjournment

Mr. Zoumas motioned to adjourn the meeting. Mr. Judd seconded the motion. Mr. Henry called for a voice vote, and a unanimous vote of approval followed, and the Chairman adjourned the meeting at 7:36 p.m.

Respectfully submitted,


Shellie Smith
Recording Secretary

Approved by,


Chris Judd
Secretary

