

-LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS

Minutes of Board Meeting held September 7, 2010

A business meeting of the Board of Supervisors of Lower Paxton Township was called to order at 7:30 p.m. by Chairman William B. Hawk, on the above date in the Lower Paxton Township Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present in addition to Mr. Hawk were: William C. Seeds, Sr., William L. Hornung, Gary A. Crissman, and David B. Blain.

Also in attendance were George Wolfe, Township Manager; Steven Stine, Township Solicitor; and Watson Fisher and Ted Robertson, SWAN.

Pledge of Allegiance

Mr. Blain led in the recitation of the Pledge of Allegiance.

Approval of Minutes

Mr. Crissman made a motion to approve the minutes of the July 13, 2010 workshop minutes and the August 17, 2010 business meeting minutes. Mr. Blain seconded the motion, and a unanimous vote followed.

Public Comment

No comments were presented by the public.

Chairman & Board Members' Comments

Mr. Hawk explained that the Board would recess the business meeting after the agenda items are completed to move to Room 174 to conduct a workshop meeting on the proposed solar farm.

Manager's Report

Mr. Wolfe explained the Pennsylvania State Association of Township Supervisors, in its August 2010 newsletter, noted that the 2010 U.S. Census data collection phase has been completed. He noted that the U.S. Census Bureau is now performing systematic quality checks of the census takers' work. He noted that this phase will include visitations, phone interviews, and address verifications. He explained that residents may receive a phone call from the U.S. Census Bureau who will conduct quality control reviews. He noted that officials will not ask for personal information, such as a Social Security, bank account, or credit card numbers. He noted that the checks could be conducted by door-to-door interviews as well as by phone. He warned residents that anyone who goes door-to-door or telephones a household should never be given personal information.

Mr. Wolfe noted, on behalf of the Board of Supervisors, he would like to thank the Paxtonia Fire Company for its fireworks display at the Thomas B. George Jr. Park. He noted that the fireworks started at 8:30 p.m. last evening, lasted for approximately 25 minutes, and was very well attended. He noted that this was the first fireworks display sponsored by the Paxtonia Fire Company. He noted that the Linglestown Fire Company has provided fireworks display for the 4th of July holiday for more than five years in Koons Park. Mr. Hornung noted that he saw the fireworks and they were awesome. Mr. Blain noted that he watched them from his front porch.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Action on bids for the sale of used vehicles and equipment

Mr. Wolfe noted that every year the Township sells surplus police cars that are removed from the fleet after they have been assigned for second-service in various other Departments. He noted that the Township also sells surplus vehicles from the Public Works Department. He explained that the Township received bids on Tuesday, August 17, 2010, for the below listed vehicles or equipment and the highest responsible bidders are as follows:

1998 Chevy 3500	\$1,558.00	Sulli Motors
1996 Ford F-250 (5319)	\$1,620.00	Thomas Genter
1996 Ford F-250 (5318)	\$2,520.00	David Garland
1993 Chevrolet C-30 Van	\$2,025.00	David Garland
2002 Ford Crown Victoria	\$ 710.00	Thomas Genter
1999 Ford Crown Victoria	\$ 700.00	Clint Kreiger

Mr. Wolfe noted that the minutes of the bid opening, as well as the complete list of bidders, was provided to the Board members. He noted that it is staff's recommendation that the Board members accept the bids for the sale of equipment and vehicles, and authorize the disposition of this equipment at the earliest possible convenience.

Mr. Crissman made a motion to award the sale of the vehicles and equipment to highest bidders as presented by Mr. Wolfe. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote, and a unanimous vote followed.

Action on bids for the purchase of vehicle fuels.

Mr. Wolfe explained that in most instances the Township rarely bids for items on its own, however, it has found that it can receive better bids for its vehicle fuels outside of the cooperative purchasing programs. He noted that two bids were received for vehicle and diesel fuel on August 17, 2010. He noted that the lowest responsible bidder was Petroleum Traders Corporation. He explained that their bid for the vendor margin for regular unleaded gasoline was .015 (\$/gallon) and .027 (\$/gallon) for diesel fuel. He noted that it is staff's recommendation to award the bid to Petroleum Traders Corporation. Mr. Wolfe explained that Petroleum Traders Corporation is currently providing vehicle fuels to the Township.

Mr. Crissman made a motion to approve the contract for gasoline and diesel fuel, to Petroleum Traders Corporation for the vendor margin of .015 (\$/gallon) for regular unleaded gasoline and .027 (\$/gallon) for diesel fuel. Mr. Blain seconded the motion. Mr. Hawk called for a roll call vote: Mr. Blain, aye; Mr. Crissman, aye; Mr. Hornung, aye; Mr. Seeds, aye; and Mr. Hawk, aye.

IMPROVEMENT GUARANTEES

Mr. Hawk noted that there were seven Improvement Guarantees.

Stray Winds Farm, Phase I

An extension and 10% increase in a letter of credit with M&T Bank, in the amount of \$2,337,500.00, with an expiration date of September 7, 2011.

Spring Creek Hollows, Phase IB

An extension and 10% increase in a letter of credit with Metro Bank, in the amount of \$120,360.99, with an expiration date of September 7, 2011.

CGOH – Oncology Center

A reduction and extension in a letter of credit with Wachovia Bank, in the amount of \$10,500.00, with an expiration date of September 7, 2011.

Candlewood Suites

A release in a letter of credit with Mid Penn Bank, in the amount of \$1,300.00.

Sir Thomas Court, Lot 5-D, New Medical Office Building

A release in a letter of credit with Fulton Bank, in the amount of \$360.00.

New Hope Brethren in Christ Church

A reduction in a letter of credit with Commerce Bank, in the amount of \$7,250.00, with an expiration date of September 7, 2011.

New One Story Office Building

An extension and 10% increase in a letter of credit with Fulton Bank, in the amount of \$23,305.69, with an expiration date of September 7, 2011.

Mr. Crissman made a motion to approve the seven listed Improvement Guarantees. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote, and a unanimous voice vote followed.

Payment of Bills

Mr. Seeds made a motion to pay the bills of Lower Paxton Township and Lower Paxton Township Authority. Mr. Crissman seconded the motion. Mr. Hawk called for a voice vote, and a unanimous vote followed.

Adjournment

There being no further business, Mr. Crissman made a motion to recess the meeting to Room 174 to discuss the solar farm in a workshop session. Mr. Blain seconded the motion, and the meeting recessed at 7:44 p.m.

After conducting a workshop session in Room 174, Mr. Crissman made a motion to reconvene the business meeting. Mr. Blain seconded the motion. Mr. Crissman made a motion to adjourn the business meeting. Mr. Blain seconded the motion, and the meeting adjourned at 8:25 p.m.

Respectfully submitted,

Maureen Heberle
Recording Secretary

Approved by,

Gary A. Crissman
Township Secretary