

LOWER PAXTON TOWNSHIP
BOARD OF SUPERVISORS

Minutes of Board Meeting held March 1, 2011

The business meeting of the Board of Supervisors of Lower Paxton Township was called to order at 7:35 p.m. by William B. Hawk, Chairman, on the above date, in the Lower Paxton Township Municipal Center, 425 Prince Street, Harrisburg, Pennsylvania.

Supervisors present in addition to Mr. Hawk were: William C. Seeds, Sr., William L. Hornung, Gary A. Crissman, and David B. Blain.

Also in attendance were George Wolfe, Township Manager; Steven Stine, Township Solicitor; and Ted Robertson and Watson Fisher, SWAN.

Pledge of Allegiance

Mr. Blain led in the recitation of the Pledge of Allegiance.

Approval of Minutes

Mr. Crissman made a motion to approve the minutes of the February 15, 2011 business meeting. Mr. Blain seconded the motion, and a unanimous vote followed.

Public Comment

No public comment was provided.

Chairman & Board Members' Comments

No Board member comments were provided.

Manager's Report

Mr. Wolfe explained that many members of the Community have noticed that there was a mistake in the last Township Newsletter. He noted on page three, the 2011 Waste Management Leaf Waste Schedule was published, unfortunately the printer failed to add the shading for the collection weeks. He noted that it is an inconvenience to the citizens who rely on knowing when

their leaf waste will be collected. He noted that a corrected calendar will be put on the Township Web Site, and added to the circular with the next sewer billing to be mailed the end of April.

Mr. Wolfe noted that the compost facility will open on Tuesday April 5th, and remain open for all Tuesdays, Thursdays, and Saturdays for residents who purchase permits to use the facility. He noted that it will be open from 7:30 a.m. to 5 p.m., and residents can drop off an unlimited amount of leaf waste and take mulch if any is available. He noted that the permit fees have increased this year, and the annual permit for a residential user is \$30, with a day pass being \$8. He noted the annual commercial use is \$450, with a one day use costing \$38. He noted that permits can only be purchased at the Municipal Center and Hornung's Hardware on Blue Bird Avenue.

OLD BUSINESS

Settlement Agreement and General Release between Mione Family Management Service, Inc. and Lower Paxton Township

Mr. Hawk noted that this item is a settlement agreement and general release between the Mione Family Management Service, Inc., and the Township.

Mr. Stine explained that the settlement agreement and general release is to settle an outstanding litigation matter in the amount of \$3,000.00.

Mr. Crissman made a motion to approve the settlement agreement and general release between the Mione Family Management Service, Inc. and Lower Paxton Township as prepared by Mr. Stine. Mr. Blain seconded the motion. Mr. Hawk called for a voice vote and a unanimous vote followed.

NEW BUSINESS

Action on bids for the provision of concessions at the Friendship Center

Mr. Hawk noted that bids were sought for the concessions located in the Friendship Center.

Mr. Wolfe noted that there are several vending machines in the social hall area of the Friendship Center. He noted that staff currently purchases, stocks, maintains, and collects the revenues for the machines. He noted that they also address customer complaints as well. He noted that it has been determined that there is a better way to allow vending machines in the Friendship Center, and as such, the Township advertised for bids for these services. He noted that one complete bid was received for such services by Canteen Vending Services providing a commission on sales of 31.2% for carbonated beverages, 25.1% on energy drinks, and 20% on coffees, teas and other items. He noted that staff found the bid to be complete and expects the machines to generate approximately \$5,500 in revenues per year.

Mr. Wolfe explained that there was one other bid, but it was found to be incomplete. He noted that it is his recommendation to accept the bid from Canteen Vending Services.

Mr. Seeds questioned if there is a set period for the contract. Mr. Wolfe answered that the contract could be voided at any time by either party with a 30-day notice.

Mr. Crissman made a motion to approve the bid for providing concessions for the Friendship Center to Canteen Vending Services. Mr. Seeds seconded the motion. Mr. Hawk called for a voice vote, and a unanimous vote followed.

IMPROVEMENT GUARANTEES

Mr. Hawk noted that there were no improvement guarantees to approve.

Payment of Bills

Mr. Seeds made a motion to pay the bills of Lower Paxton Township and Lower Paxton Township Authority. Mr. Blain seconded the motion, and a unanimous vote followed.

Adjournment

There being no further business, Mr. Crissman made a motion to adjourn the meeting. Mr. Blain seconded the motion, and the meeting adjourned at 7:45 p.m.

Respectfully submitted,

Maureen Heberle
Recording Secretary

Approved by,

Gary A. Crissman
Township Secretary